



# गोंडवाना विद्यापीठ गडचिरोली

(महाराष्ट्र शासन अधिसूचना क्रमांक 2007/(322/07) विशि-4 महाराष्ट्र विद्यापीठ अधिनियम 1994 (1994 चा महा. 35) च्या कलम 3 च्या पोटकलम (2) अन्वये दिनांक 27 सप्टेंबर, 2011 रोजी स्थापित व महाराष्ट्र सार्वजनिक विद्यापीठे अधिनियम, 2016 (सन 2017 चा महाराष्ट्र विद्यापीठ अधिनियम क्रमांक 6) द्वारा संचालित राज्य विद्यापीठ)

## (आस्थापना विभाग)

एम. आय. डी. सी. रोड कॉम्प्लेक्स, गडचिरोली जि. गडचिरोली 442605

दुरध्वनी क्रमांक :- 07132-223104 E-mail :- establishment.section@unigug.ac.in

माहितीचा अधिकार अधिनियम-2005 च्या कलम 4 प्रमाणे प्रदर्शित करावयाची माहिती.

### MANUAL - 1

#### PARTICULAR OF ORGNAZAION FUNCTIONS AND DUITES

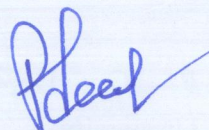
1	Name of Organization	Gondwana University, Gadchiroli
2	Postal Address of Main Office	MIDC Road, Complex, Gadchiroli Tal-Gadchiroli Dist-Gadchiroli 442605
3	Brief History and Background for its Establishment	This University was Established by Government of Maharashtra Notification No. MISC-2007/(322/07) UNI-4 Dated 27 <sup>th</sup> Sept. 2011 & presently a State University governed by Maharashtra Public University Act, 2016 (Maharashtra Act No. VI of 2017), The Gondwana University was carved out of R. T. M. Nagpur University Nagpur 02 October 2011 to establish and promote facilities for advanced and applied education, research in the University jurisdiction i. e. Chandrapur and Gadchiroli Districts as per the Maharashtra Public University Act, 2016.
4	Jurisdiction of Organization	This University has been established for Chandrapur and Gadchiroli District.
5	Type of University	Affiliating University
6	No. of Affiliation College	220
7	Act of Organization	Maharashtra Public University Act, 2016
8	Type of funding	State Government, Central Government and University Grants Commission.
9	Name of the Statutory Officers	
	Hon'ble Vice-Chancellor	Dr. Prashant Shridhar Bokare
	Hon'ble Pro-Vice-Chancellor	Dr. Shriram Shrawan Kawale
	Registrar	Dr. Anil Kothiram Hirekhan
	Director, Board of Exam. & Evaluation	Dr. Pravin Potdukhe
	Director of Innovation, Incubation and linkages	Dr. Manish Uttarwar
	Finance and Account Officer	Shri. Bhaskar Pathare
	Director, Knowledge Resource Center(I/C)	Dr. Rajni Wadhai

	Director of Students Development(I/C)	Dr. Priya Gedam
	Director of National Service Scheme(I/C)	Dr. Shyam Kandare
	Director of Sports & Physical Education (I/C)	Dr. Anita Lokhande
10	Aims and Objectives of the organization	As per Maharashtra Public University Act, 2016. under Section 4 of the Act-
11	Vision /Mission	<p><b>Vision</b> - A Vision of Gondwana University is to be a center of excellence in Indian Higher Education System to make substantial contribution for sustainable development of the region and nation by empowering students, faculty and the community with knowledge, scientific approach, professional skills and moral values for the holistic human development.</p> <p><b>Mission</b> — The Mission of the Gondwana University, Gadchiroli is to</p> <ol style="list-style-type: none"> <li>1. Build equitable educational ecosystem.</li> <li>2. Promote culture of multi-disciplinary cutting-edge research, innovations and incubation leading to enrichment of the local expanse.</li> <li>3. Institute professional skills and programmes for sustainable livelihood.</li> <li>4. Focus on regional aspirations and assets such as forest and mineral resources, tribal art and local culture.</li> <li>5. Develop vibrant infrastructure for holistic human development.</li> </ol>
12	<b>Organization Charts</b>	i) Officers of the University: - As per section 10 of the Maharashtra Public University Act, 2016.
		ii) Authorities of the University: - As per Section 26 of the Maharashtra Public University Act, 2016
13	<i>No. of Departments in University</i>	12
14	<b>No. of Faculty</b>	
	Professor	12
	Associate Professor	24
	Assistantt Professor	48
	<b>Total</b>	<b>84</b>
15	<b>No. of non-teaching staff</b>	
	Class 1	13
	Class 2	12
	Class 3	117

	Class 4	51
	<b>Total</b>	<b>193</b>
<b>16</b>	<b>Details of Service provided</b>	
	<i>Name of Department</i>	<i>Services Provided</i>
<b>A</b>	Establishment and General Administration.	1) Inward/Outward of University mail. 2) Security of the University assets. 3) Meeting section for Management Council. 4) Recruitment Teaching and Non-teaching post. 5) Human Resource Management Dept. 6) Departmental Enquiry. 7) Post retirement benefits. Overall general internal administration of the university.
<b>B</b>	B.C. Cell & Statistical Department	a) To implement the reservation policy of the Government for the Welfare of reserved category candidates. b) To collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions in the university and in the affiliating colleges and analysis of the data showing the trends and changes towards fulfilling the required quota. c) To implement, monitor continuously and evaluate the reservation policy in the university, college and plan measures for ensuring effective implementation of the policy and program of the Government of India. d) To provide reservation for SC, ST, VJ, NT, SBC, and OBC candidates in services as well as to improve the status of these people socially and educationally so that they can take their rightful place in the main stream of society. e) Roster verification of colleges and University. f) Statistical information cell.
<b>C</b>	Academic	Academic Calendar, revised syllabus & Curriculum from time to time by the Board of Studies, Faculty, Academic Council Meeting, Fee Fixation Committee.
<b>D</b>	P. G. Dept. of University	Admission Process, Issuance of Leaving Certificate, Academic administration for students of University, Ph. D research work, Duplicate Certificate, Degree Certificate, Minar and Major Research Projects,
<b>E</b>	Examination Eligibility & Migration Convocation	Pre & Post Examination work, Result Processing. To issue eligibility for admitted students. Migration Certificates. Issue of degree Certificates to the students.
<b>F</b>	Finance	Finance, Accounts & Audit



<b>G</b>	College and University Development Cell, Affiliation	Approval of College Teacher, Career Advancement Scheme, Affiliation, Development proposals of affiliated colleges and University, M. Phil, Teaching & Research units of University Department; Academic and administrative audit of university and affiliated colleges. Extension and continuation of affiliation of colleges/institutes,
<b>H</b>	Library	Provide Reference Books, Text books, Journals, Internet facility to students, teachers and researches Issue of I Card to Employees and Student, Plagiarism Check.
<b>I</b>	Students Welfare Unit	Cultural Programs, elections of student's council, social awareness environment. Earn and Learn Scheme, Personality Development Camps, Youth Festival, Social Awareness Programmes.
<b>J</b>	N.S.S.	N.S.S. Special Camp, regular activities etc.
<b>K</b>	Engineering Department	Construction of university building, maintenance and repairs, gardening, guest house, supply of water & electricity, sanitation, Transportation (provide sanitary services) etc.
<b>L</b>	Sports Department	Arrange sports activities for colleges, and university, to promote facility of games to the students of university jurisdictions.
<b>17</b>	<b>Duties to be performed to achieve the mission</b>	<p>i) Powers and duties of university: - The powers and duties of the university are prescribed under section 5 of the Maharashtra Public University Act, 2016</p> <p>ii) Powers and duties of the other officers as specified in the Maharashtra public University Act, 2016 &amp; Maharashtra Civil Service Rule 1981, and as prescribed by university and power delegated by superior officers.</p>
<b>18</b>	<b>Office working location</b>	<p>Office hours: 10.00 am to 17.45 Monday to Saturday Lunch Break: 13.30 to 14.00 Public Holidays: 2<sup>nd</sup> and 4<sup>th</sup> Saturday, and as per Govt. Notification.</p>

  
(Dr. Anil Hirekhan)

**Registrar**

**Gondwana University, Gadchiroli**