



गोंडवाना विद्यापीठ गडचिरोली

महाराष्ट्र शासन अधिसूचना क्रमांक २००७/(३२२/०७) विधी-५ महाराष्ट्र अधिनियम १९९४ (१९९४ चा महा. ३५) च्या कलम ३ च्या पोटकलम (२) अन्वये दिनांक २७ सप्टेंबर २०११ रोजी स्थापीत व महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६ (सन २०१७ चा महाराष्ट्र विद्यापीठ अधिनियम क्रमांक ६) द्वारा संचालित राज्य विद्यापीठ)

(महाविद्यालयीन विभाग)

एम.आय.डी.सी. रोड, कॉम्प्लेक्स, गडचिरोली - ४४२६०५

E-Mail : arcollegesectiongug48@gmail.com

गो.वि./म.वि / 10/2021

दिनांक: 07/16/2021

परीपत्रक

प्रति,

मा. प्राचार्य,
सर्व संलग्नित महाविद्यालये,
गोंडवाना विद्यापीठ, गडचिरोली

विषय :- सहअध्यक प्राध्यापक, सहयोगी प्राध्यापक, प्राध्यापक, ग्रंथपाल, व शारीरिक शिक्षण निर्देशक यांच्या स्थाननिश्चितीकरीता आवश्यक असलेल्या प्रपत्राबाबत

संदर्भ :- १. **Higher and Technical Education Department Government Resolution No- 2018/C.R./18/UNI-1** दिनांक ८ मार्च २०१९ नुसार

२. विद्यापीठ अनुदान आयोगाच्या दिनांक १८/०७/२०१८ च्या अधिसूचनेनुसार

महोदय,

उपरोक्त विषयांन्वये विद्यापीठाशी संलग्नित महाविद्यालयांतील प्राचार्यांना सुचित करण्यात येते कि, विद्यापीठ अनुदान आयोगाच्या दिनांक १८ जुलै २०१८ च्या अधिसूचने प्रमाणे तसेच मा. उच्च व तंत्र शिक्षण विभागाने निर्गमित केलेल्या दिनांक ८ मार्च २०१९ च्या संदर्भिय शासन निर्णयानुसार विद्यापीठाशी संलग्नित महाविद्यालयांतील सहअध्यक प्राध्यापक, सहयोगी प्राध्यापक, प्राध्यापक, ग्रंथपाल, व शारीरिक शिक्षण निर्देशक यांच्या कॅस अंतर्गत स्थाननिश्चितीकरीता पदोन्नतीबाबतचे प्रपत्र तयार करण्यात आलेले असून सदर प्रपत्रबाबतची **Word file** सोबत संलग्नित करून प्रकाशित करण्यात येत आहे. करीता सदर प्रपत्रानुसार महाविद्यालयाच्या प्राचार्यांनी यांनी कार्यवाही घ्यावी.

मा. प्र-कुलगुरु यांच्या आदेशानुसार

(डॉ. जी. डी. दुबे)

प्र.उपकुलसचिव(म.वि)

गोंडवाना विद्यापीठ, गडचिरोली



Gondwana University, Gadchiroli

**CAS Promotion for Teachers
in Universities and Colleges**

**In
Academic level 14 Professor**

By

**Through
Principal**

.....

Date

To,

The Hon'ble Pro-Vice Chancellor
Gondwana University,
Gadchiroli.

Subject: **Application for the promotion as professor under the CAS.**

References:

- i) The Gazette of India: Extraordinary, Part III Section 4 dated 18th July, 2018
 - ii) UGC letter No. F.No.23-4/2017 (PS), dated 31st January, 2018
 - iii) Government of Maharashtra Misc. - 2018.CR 56/18/ UNI1 date 8th March,2019
 - iv) Government of Maharashtra Misc-2018/C.R.56/18/UNI-1 dated 10th, May,2019.
 - v) The Maharashtra Public University Act, 2016
- Employee HTE Sevarth No. :

Respected Sir,

I forward herewith my application for the promotion as, **Professor**, Academic Level, **13A (Associate Professor)** to Academic Level **14 (Professor)** under the Career Advancement Scheme (CAS), along with the required documents/enclosures.

At present I am working as **Associate Professor** in the Department of Academic Level **13A** in College,, affiliated college to Gondwana University Gadchiroli since

As per the Assessment Criteria, I am eligible for promotion under the CAS for the Academic Level **14 (Professor)**.

My due date of promotion is

Your kind honour is requested to consider my promotion under CAS and oblige.

Thanking you.

Yours sincerely,

Signature of the applicant :

Name of the Applicant : _____

Recommended and Forwarded

Place :

Date:

Principal

Encl.: List of Supporting Documents

1. Self Appraisal reports.
2. Orientation/ Refresher /Short term Course/MOOCs/SW"/AM certificate
3. Previous CAS fixation report
4. Research papers with details of Journal
5. Patent Filed
6. Awards
7. Other Relevant Information



GONDWANA UNIVERSITY GADCHIROLI

ASSESSMENT CRITERIA & METHODOLOGY PROFORMA

(As per 7.0 VII B. of Govt. of Maharashtra GR. MISC2018/C.R/56/18/UNI-1. 08-03-2019)

Assessment Year.....

Sr. No.	Title	
1	Name	
2	Mothers name	
3	Date of Birth	
4	Designation	
5	College name	
6	HTE Sevarth No	
7	Date of Joining	
8	Date of Ph.D.	
9	Date of M.Phil.	
10	Date of NET/SET	
11	Date of Award of Academic Level 11	
12	Date of Award of Academic Level 12	
13	Date of Award of Academic Level 13A	
14	Date of Award of Academic Level 14	
15	Date of Orientation course	
16	Date of Refresher course	
17	Date of Short Term course	
18	Online Courses	
19	E-contents	
20	Assessment Period	
21	Due date of Promotion	
22	Stage of Promotion	
23	Pay Band	
24	Current Academic Level	

Teaching

Sr. No.	Activity			Self-Claimed Grade	Verified Grade	
	I	II	III			
1	Number of Classes taught					
	Sessions on Tutorials					
	Laboratory					
	Field work					
	Test					
	Seminars					
2	Involvement in University/ College student related activities/ Research activities					
	a) Administrative Activity					
		Designation	Year		Self-Claimed Grade	Verified Grade
			From	to		
	Head of Department					
	Coordinator					
	Warden					
	Vice-Principal					
	NSS/NCC officer					
	RTI Authority					
	Member of CDC					
	Other College Committees					
	Member of RRC of University					
	b) Examination & Evaluation Duties					
		Designation	Year		Self-Claimed Grade	Verified Grade
			From	to		
	Examination Duties assigned by college for conducting of University examination					
	Evaluation of papers in University					
	Moderation of Question paper in University					
	Paper setting work of University					
	Answer paper Moderation					
	Member of BOE					
	Member of					
	Member of					
	Member of					
	Any Other					

Sr. No.	Activity						Self-Claimed Grade	Verified Grade
2	C)Students related Co-curricular, Extension & Field based activity							
		Designation	Year			Self-Claimed Grade	Verified Grade	
			From	To				
	Student Club							
	Career Counseling							
	Study Visit							
	Student seminars							
	Cultural Activity							
	Sports							
	NSS /NCC							
	Community Services							
	d)Organizing Seminars/Conferences/Workshops, other College/University activities							
		Designation	Year			Self-Claimed Grade	Verified Grade	
			From	To				
	Seminar							
	Conference							
	Workshop							
	Member of University activity							
	e)Guiding Ph.D. Students							
	Name of Student		University	Date of Award		Self-Claimed Grade	Verified Grade	
	f)Minor/Major research Projects							
	Title of Project	Major/Minor	Funding Agency	Year of Sanction	Year of completion	Amount Sanctioned	Self-Claimed Grade	Verified Grade
	g)At least one single or joint publication in peer-reviewed or UGC list Journal							
	Title of Article / Paper	ISSN No.	Year	Joint or Single	Name of Journal		Self-Claimed Grade	Verified Grade

GONDWANA UNIVERSITY GADCHIROLI

Name of the Teacher :

College :

HTE Sevarth No. :

Index

Sr. No.	Title of Document	Remark
1	Principal Letter to Pro vice Chancellor	
2	Application of candidate through Principal	
3	Overall Grading/Academic/Research Score	
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5	Form B : Proforma of recommendation of the teacher for Placement under CAS	
6	Form C : Report/Minutes of the CAS Committee	
7	Fixation Certificate by University	
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11	NET Certificate	
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13	Self Appraisal Reports	
14	Option Form	
15	Total No. of Certificates	
16	Total No. of Pages	

Table - 2

Methodology for University and College Teachers for Calculating Academic / Research Score

III A Research Paper Published in

(i-b) Research Papers in Peer-reviewed or UGC Listed journals: (Please refer points as per the UGC Notification)

Paper in referred journal without impact factor : 8+5 Point

Sr.No.	Title with page number	Journal		Whether		Whether		Month / Year / Volume Number			Citation	Score	Score Verified
		Name	ISSN No.	Peer Reviewed	Impact Factor	No. of Coauthors (30% Weighted)	Principal Author / Corres. Author /Guide (70% Wt.)	Month	Year	Volume Number			
											0		
Total													

(ii) Research Papers in Peer-reviewed or UGC Listed journals: (Please refer points as per the UGC Notification)

Paper with impact factor less than 1 : 8+10 Point

Sr.No.	Title with page number	Journal		Whether		Whether		Month / Year / Volume Number			Citation	Score	Score Verified
		Name	ISSN No.	Peer Reviewed	Impact Factor	No. of Coauthors (30% Weighted)	Principal Author / Corres. Author /Guide (70% Wt.)	Month	Year	Volume Number			
											0		
Total												0	

(iii) Research Papers in Peer-reviewed or UGC Listed journals: (Please refer points as per the UGC Notification)

Paper with impact factor between 1 & 2 : 15 Point

Sr.No.	Title with page number	Journal		Whether		Whether		Month / Year / Volume Number			Citation	Score	Score Verified	
		Name	ISSN No.	Peer Reviewed	Impact Factor	No. of Coauthors (30% Weighted)	Principal Author / Corres. Author / Guide (70% Wt.)	Month	Year	Volume Number				
											0			
Total														

(iv) Research Papers in Peer-reviewed or UGC Listed journals: (Please refer points as per the UGC Notification)

Paper with impact factor between 2 & 5 : 20 Point

Sr.No.	Title with page number	Journal		Whether		Month / Year / Volume Number			Citation	Score	Score Verified	
		Name	ISSN No.	Peer Reviewed	Impact Factor	No. of Coauthors (30% Weighted)	Principal Author / Corres. Author / Guide (70% Wt.)	Month				Year
										0		
Total												

(v) Research Papers in Peer-reviewed or UGC Listed journals: (Please refer points as per the UGC Notification)

Paper with impact factor between 5 & 10 : 25 Point

Sr.No.	Title with page number	Journal		Whether		Whether		Month / Year / Volume Number			Citation	Score	Score Verified
		Name	ISSN No.	Peer Reviewed	Impact Factor	No. of Coauthors (30% Weighted)	Principal Author / Corres. Author /Guide (70% Wt.)	Month	Year	Volume Number			
											0		
Total													

(v) Research Papers in Peer-reviewed or UGC Listed journals: (Please refer points as per the UGC Notification)

Paper with impact factor > 10 : 30 Point

Sr.No.	Title with page number	Journal		Whether		Whether		Month / Year / Volume Number			Citation	Score	Score Verified
		Name	ISSN No.	Peer Reviewed	Impact Factor	No. of Coauthors (30% Weighted)	Principal Author / Corres. Author /Guide (70% Wt.)	Month	Year	Volume Number			
											0		
Total													

Grand Total : Total (1) = (I + ii + iii + iv + v + vi) =

5. a. Patents

10 points per international patent and 07 points per national patent

5	a) Patent					
	Title	National or International	Patent Number	Year	Self-Claimed Marks	Verified Marks
	b) Policy Documents					
	Type of policy documents	A g	A g	National or International	Year	Self-Claimed Marks Verified Marks
	c) Awards / fellowship					
	Awards / fellowship	Granting Agency	National or International	Year	Self-Claimed Marks	Verified Marks

6 Invited Lectures/resource Person/Paper presentation in Seminars/Conferences/Full Paper in Conference Proceedings

(Papers presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

- International (Abroad) : 07 points per Seminars / Conferences
- International (within country) : 05 points per Seminars / Conferences
- National : 03 points per Seminars / Conferences
- State / University Level : 02 points per Seminars / Conferences

6 Full Paper in Conference Proceedings

- International (Abroad) : 7 points per Seminars / Conferences
- International (within country) : 5 points per Seminars / Conferences
- National : 3 points per Seminars / Conferences
- State / University Level : 2 points per Seminars / Conferences

S.N.	Title of Paper or Lecture	Seminar or Conference or talk	Coauthors (30% Wt.)	Prin Author / Guide (70% Weighted)	International/ National/ State/ University	Month	Year	Self-Claimed Marks	Verified Marks

Coordinator
IQAC Committee

Member
IQAC Committee

Member
IQAC Committee

Member
IQAC Committee

Principal

Name of Teacher --

Summary of Research Score

Category	Upto 2015	2016	2017	2018	Last 3 Years Total	Grand Total
3 A Research Papers in Peer-reviewed or UGC Listed journals						
4. a. Research Guidance						
4. b. Research Projects Completed						
5. a. Patents						
5. c. Awards / fellowship						
6.a Paper presentation in Seminars/Conferences						
6.c Invited Lectures/resource Person						
6.b Full Paper in Conference Proceedings						
Total						

Coordinator

Member
IQAC Committee

Member

Member

Principal

GONDWANA UNIVERSITY GADCHIROLI

I. Overall Grading

Performance / Activity	Good	Satisfactory	Not satisfactory
Teaching / number of classes taught			
Involvement in the University/ College students related activities/research activities			
Administrative activity			
Examination and evaluation duties			
Student related co-curricular, extension and field based activity			
Organizing seminars/ conferences/ workshops, other college/university activities.			
Guiding Ph.D. students			
Minor or Major research projects			
At least one single or joint publication in peer reviewed or UGC list of Journals:			
Total Score			

**Recommended / Not Recommended
by IQAC Committee**

Coordinator Member Member Member

Recommended / Not Recommended

Principal

GONDWANA UNIVERSITY GADCHIROLI

II. Academic / Research Score

Performance / Activity	Academic / Research Score
Research Papers in Peer-Reviewed or UGC Listed Journals	
Books authored which are published National/International publishers	
Chapter in edited book published National/International publishers	
Translation works in Indian and Foreign Languages by qualified faculties	
Design of new curricula	
Development of Innovative pedagogy	
MOOCs	
E-Content	
Research Paper (Conference Proceedings)	
Research Projects	
Consultancy	
Patents	
Policy Document	
Awards/Fellowship	
Invited lectures	
Seminar / Conference Paper presented	
Seminar / Conference Paper Published	
Student Related Activity (Research Guidance)	
Total Score	

**Recommended / Not Recommended
by IQAC Committee**

Coordinator Member Member Member

Recommended / Not Recommended

Principal

GONDWANA UNIVERSITY GADCHIROLI
FORM - A

Statement about the information of the Teacher for the placement under CAS
(Govt. of Maharashtra, vide G.R. No. Misc- 2018/C.R.56/18/UNI-1, dated 08 / 03 / 2019.)

Academic Level **13A (Associate Professor) to 14 (Professor)**

Name of the Teacher :

College :

Assessment period for placement _____

HTE Sevarth No. _____

Assessment Year	Grade Obtained	Research Score	Date of Appointment	Date of Ph.D. Award	Date of Placement in Academic level 11	Date of Placement in Academic level 12	Date of Placement in Academic level 13A	Date of candidate application for CAS as per UGC clause 6.3.VI Govt. of Mah. Gr clause 7.3.VI	Whether CAS Option exercised as per UGC 6.3 & 7.3 Gov.Mah	Certificate by the College
1	2	3	4	5	6	7	8	9	10	11
										Yes
Total										
Average of 03 Years										
Orientation / Refresher / Short Term Course / MOOCS / SWAYAM				Syllabus Upgradation Workshop	Teaching Learning & Evaluation	Faculty Development Program	Technology Program	E-contents Development	Recommendation by Principal for the CAS in Academic Level 13A to 14 w.e.f..... & Designation -----	
Title of Course		From	To							

Principal

GONDWANA UNIVERSITY GADCHIROLI

FORM - B

Statement about the information of the Teacher for the placement under CAS
(Govt. of Maharashtra, vide G.R. No. Misc- 2018/C.R.56/18/UNI-1, dated 08 / 03 / 2019.)
Academic Level **13A (Associate Professor)** to **14 (Professor)**

Name of the Teacher :

College :

Assessment period for placement :

HTE Sevarth No. _____

Assessment Year	Grade Obtained	Research Score	Date of Appointment	Date of Ph.D. Award	Date of Placement in Academic level 11	Date of Placement in Academic level 12	Date of Placement in Academic level 13A	Date of candidate application for CAS as per UGC clause 6.3.VI Govt. of Mah. Gr clause 7.3.VI	Whether CAS Option exercised as per UGC 6.3 & 7.3 Gov.Mah	Certificate by the College
1	2	3	4	5	6	7	8	9	10	11
Total										
Average of 03 Years										

Orientation / Refresher / Short Term Course / MOOCS / SWAYAM			Syllabus Upgradation Workshop	Teaching Learning & Evaluation	Faculty Development Program	Technology Program	E-contents Development	Recommendation by Principal for the CAS in Academic Level 13A to 14 w.e.f. & Designation Professor
Title of Course	From	To						

Principal

President /Secretary of society or his nominee

Government Representative of Higher Education, Nagpur

Subject Expert (1) Nominated by Hon. Vice Chancellor, GUG

Subject Expert (2) Nominated by Hon. Vice Chancellor, GUG

Subject Expert (SC/ST/OBC) Nominated by Hon. Vice Chancellor, GUG

VC Nominee(1) Nominated by Hon. Vice Chancellor, GUG (Dean)

VC Nominee(2) Nominated by Hon. Vice Chancellor, GUG (Subject Expert)

GONDWANA UNIVERSITY GADCHIROLI

FIXATION CERTIFICATE UNDER CAREER ADVANCEMENT SCHEME

To be used in the case of those who elect to come to the UGC recommended scales of pay as approved by the Government of under the Government resolution, Govt. of Maharashtra, vide G.R. No. Misc- 2018/C.R.56/18/UNI-1, dated 08 / 03 / 2019.

Fixation is approved/certified by the university as per the Clause 6.2 & 7.3.VI. of above GR and clause 5.2 of UGC Regulation 2018

1	Name of Affiliating University	Gondwana University, Gadchiroli
2	Name of College	
3	Name of Teacher	
4	Subject	
5	HTE Sevarth No.	

DETAILS OF PAY FIXATION

1	Designation of the post in which pay is to be fixed	Professor
2	Existing Scale	
	Existing Pay on 01-01-2019	
3	Date of increment	
4	Academic Level	

APPENDIX-II

1	Basic Pay in New Academic Level on _____	
2	Designation	
3	Academic Level	
4	Date of Next Increment	
5	Basic Pay after increment on date _____	

Copy to

- 1) Joint Director Higher Education
- 2) Principal
- 3) Candidate
- 4) Senior Auditor

Registrar
Gondwana University Gadchiroli

GONDWANA UNIVERSITY GADCHIROLI

FORM -C

Report /Minutes of the Screening cum Evaluation/Selection Committee

The Meeting of the Screening cum Evaluation Committee/Selection Committee constituted for placement of college teacher Mr./Mrs _____ as per clause 6.4.11 of UGC Regulation No.L-2/2017(EC/PS), dated 18th July 2018 and UGC letter F.23-1./2017 (PS), dated 31st January 2018 & Government of Maharashtra G.R.No.Misc-2018/ C.R. 56/LB/ UNI-1, dated 08th March 2019 and subsequent amendments made by the UGC, and by the Department of Higher and Technical Education, Government of Maharashtra from time to time to the post of _____ in Academic Level _____ in pay band of Rs. _____ under the Career Advancement Scheme (CAS).

The meeting of the constituted committee was held on _____ in _____

The Following Screening cum evaluation/Selection committee members were present:

S. N.	Name of the member	Designation of the member
1		President /Secretary of society or his nominee
2		Principal of the College
3		Government Representative Higher Education, Nagpur
4		VC Nominee(1) Nominated by Hon. Vice Chancellor, GUG (Dean)
5		VC Nominee(2) Nominated by Hon. Vice Chancellor, GUG (Subject Expert)
6		Subject Expert (1) Nominated by Hon. Vice Chancellor, GUG
7		Subiect Expert (2) Nominated by Hon. Vice Chancellor, GUG
8		Subject Expert (SC/ST/OBC) Nominated by Hon. Vice Chancellor, GUG
9		Head of Department

The Screening cum evaluation Committee considered all the relevant documents and forms submitted by the teacher in accordance with the requirements stipulated in the relevant UGC regulations and the state of Maharashtra GRs in this regard as well as the work done by the candidate.

After taking into consideration the qualifications and experience as well as performance of the candidate, the Committee unanimously makes the following recommendations as follows:

Sr. No	Name of the Candidate	Existing Academic Level and w.e.f. (Date)	Assessment Period for CAS		Remark
			From	To	
1					Recommended / Not Recommended for Academic Level 14 w.e.f. & Designation Professor

S. N.	Member	Signature
1	President /Secretary of society or his nominee	
2	Principal of the College	
3	Government Representative Higher Education, Nagpur	
4	VC Nominee(1) Nominated by Hon. Vice Chancellor, GUG (Dean)	
5	VC Nominee(2) Nominated by Hon. Vice Chancellor, GUG (Sub. Expt)	
6	Subject Expert (1) Nominated by Hon. Vice Chancellor, GUG	
7	Subiect Expert (2) Nominated by Hon. Vice Chancellor, GUG	
8	Subject Expert (SC/ST/OBC) Nominated by Hon. Vice Chancellor, GUG	
9	Head of Department	

GONDWANA UNIVERSITY GADCHIROLI

CAS OPTION FORM

UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018, No. F.1.-2/2017(EC/PS) dated 18 July 2018)
(Govt. of Maharashtra Resolution No. Misc-2018/C.R.56/18/UNI-1, dated 8 March 2019)

1	Name	
2	College Name	
3	Date of 1st Placement	
4	Date of 2nd Placement	
5	Placement in Academic Level	
6	Option of CAS as per New Regulation (YES/NO)	
7	Option of CAS as per Existing Regulation (YES/NO)	
8	As per the Clause 6.3 of the UGC regulation ZOLB which reads as: The criteria for promotion under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or likely to qualify shortly under the existing Regulations, a choice may be given to them, for being considered for promotions under the existing Regulations. This Option can be exercised within three years from the date of notification of these Regulations.	
9	The Clause 7.3 as per Govt. of Maharashtra Gr. 0B-03-2019 which reads as: The criteria for promotion under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Rules. However, to avoid hardship to those faculty members who have already qualified or likely to qualify shortly under the existing Rules, a choice may be given to them, for being considered for promotions under the existing Rules. This Option can be exercised within three years from the date of notification of these Rules.	

Declaration

As per the UGC regulation No. F.1-2/2017(EC/PS) dated 18 July 2018 and Govt. of Maharashtra Resolution No. Misc-2018 /C.R.56/18/UNI-1, is dated 8 March 2019 and the clause 6.3 & 7.3. _____ exercise the Options of the 2010 regulation for the CAS of Academic level **14**

Teachers Signature

The Candidate has exercised the Option as per the UGC and Govt. of Maharashtra Regulation.

Principal

Name of College: -----

MINUTES OF SELECTION COMMITTEE FOR CAS PROMOTION TEACHER IN THE GRADE

AL - 14, Professor Grade in the Pay Scale of 144200 to 218200

of Dr ----- of ----- College

The meeting of the Selection Committee duly constituted for CAS promotion of Shri/Ku/ Smt./Dr --
----- In the Pay Scale of ----- was held on dated
----- at -----

The following members were present :

- 1. Chairperson of Selection Committee -----
- 2. Government Nominee. -----
- 3. Hon'ble Vice-Chancellor Nominee -----
- 4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
- 5. Subject Experts 1 -----
- 7. Subject Experts 2 -----
- 8. Principal / Head of Department -----

The Principal of the college place the following document for the consideration of selection of Shri/Ku/Smt./Dr..... in the pay scale(AL ---) of 144200 to 218200 with reference as under -

- 1. Direction No. 3 of 2020 of Gondwana University, Gadchiroli.
 - 2. University Grand Commission Notification 18 July 2018
 - 3. Higher and Technical Education Department G.R. No- 2018/C.R.-56/18/UNI-1 -Dated 8 th March 2019 And 10 th May 2019.
- The committee resolves as under -

- 1) It is Verified by the Committee that the Candidate has Completed more than three year of Service in A.L. -13 A
- 2) Awarded Ph. D. Degree in Subject..... fromUniversity Vide Notification No. Dated.....
- 3) The Candidate has Published.....Research Paper in Peer Reviewed journal/UGC listed journal in tenure of service and has Published more than three/ more than three research in the Assessment Period.
- 4) The Academic and Research Score verified as
- 5) The Teacher has been awarded performance assessment overall Grade **Good/ Satisfactory** during the last three years of Assessment period as per Appendix II Table 1.

After considering the performance of the concerned teacher and all the relevant documents, the candidate scored the satisfactory research score. The committee recommends the placement of Dr. associate **Professor** for CAS Promotion as Professor in the Pay Matrix of 144200 to 218200 with effect from

- 1. Chairperson of Selection Committee -----
- 2. Government Nominee. -----
- 3. Hon'ble Vice-Chancellor Nominee -----
- 4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
- 5. Subject Experts -----
- 7. Subject Experts -----
- 8. Principal / Head of the Deptt. -----

Interview Assessment

CAREER ADVANCEMENT SCHEME (CAS) FOR Grade AL 14 for COLLEGE TEACHERS ASSESSMENT SHEET

Name of the Teacher

College Name

A) 30 Marks : Contribution to Research

B) 50 Marks : Assessment of Domain Knowledge & Teaching Practices

C) 20 Marks : Interview Performance

Assessment Indicator	(A)Contribution to Research 30 Marks			(B) Assessment of Domain Knowledge & Teaching Practices 50 Marks					(C)Interview Performance 20 Marks			Total	Grand Total	Average
	Research Contribution	Skill Development	Total	Subject Knowledge	Communication	Presentation	Use of ICT Teaching	Total	Innovation Teaching	Confidence and Overall Presentation	Total			
Max Marks.	<u>15</u>	<u>15</u>	<u>30</u>	<u>14</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>50</u>	<u>10</u>	<u>10</u>	<u>20</u>	<u>100</u>	<u>700</u>	<u>100</u>
VC Nominee														
VC Expert														
Expert -1														
Expert -2														
Principal														
Govt Nominee														
Chairman														

(Name & Signature)

Subject Experts

1|

2|

V.C. Nominee

1| Nominee

2) subject Expert

Govt. Nominee

Principal

Chairperson of Selection Committee

CAREER ADVANCEMENT SCHEME (CAS) FOR

Professor Grade AL14 for COLLEGE TEACHER

ASSESSMENT DETAILS

Name of the teacher.....

College :

Date of Joining:.....

CAS Promotion Due date.....

Assessment Period (Due Period) :

SUMMARY OF ASSESSMENT CRITERION/A and R SCORE

	criteria	Assessment Years			Overall Grade/ Total A/R Score
		1	2	3	
I	Teaching learning and Evaluation related activity	Good/Satisfactory	Good/Satisfactory	Good/Satisfactory	Good/ Satisfactory
II	Co-curriculum, Extension Professional development etc.	Good/Satisfactory	Good/Satisfactory	Good/Satisfactory	
Annual Average Grade		Good/Satisfactory	Good/Satisfactory	Good/Satisfactory	
III	Academic/Research Score during Assessment Period (AS per Table 2 of Appendix II)				
III	Academic/Research Score during the entire Period (AS per Table 2 of Appendix II)				
IV	Number of Research Paper Published in Peer review/UGC listed journal in Service.				
V	Three Research Paper Publish During Assessment Period (.....to)				

Three Important Papers in Assessment Period

1.
2.
3.

Note By Committee

Signatures of the Member of the Selection Committee.

1. Chairperson of Selection Committee -----
2. Government Nominee. -----
3. Hon'ble Vice-Chancellor Nominee -----
4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
5. Subject Expert 1 -----
7. Subject Expert 2 -----
8. Principal / Head of the Deptt. -----

प्रपत्र अ

कॅस अंतर्गत स्थाननिश्चितीबाबत (प्राध्यापक)

महाविद्यालयाचे नांव :

अ. क्र.	प्राध्यापकाचे नांव पदनाम व विषय	शैक्षणिक अर्हता दिनांकास नमुद करावी	नियुक्ती आदेश व रजु दिनांक	विद्यापीठाचे मान्यता आदेश (तदर्थ/ नियमित तपशिलासह व त्यानुसार नियमित झालेला दिनांक	सेवाखंड असल्यास एकुन कालावधी दिवस	सेवाखंड क्षमापित केला असल्यास त्याबाबत विद्यापीठाचे / शासनाचे आदेश	यापुर्वी मिळालेल्या स्थाननिश्चिती चा तपसिल दिनांकासह	सेवाकालावधीत केलेल्या उदबोधन / उजाळा / अल्पकालावधीचा पुर्ण केल्याचा दिनांक कालावधीसह नमुद करावा	API मार्कस संपुर्ण परीक्षण कालावधी (वर्षनिहाय)			प्रकरण न्यायप्रविष्ट असल्यास याचिका क्रमांक/ न्यायालयाचे आदेश नमुद करावे.	अपेक्षित स्थाननिश्चिती दिनांक	प्राचार्याचे स्पष्ट अभिप्राय स्थाननिश्चिती करीता शिफारस होय/ नाही नसल्यास कारणासह शोरा नमुद करावा.
									वर्ष (I)	(II)	एकुण (III)			

प्राध्यापकांची स्वाक्षरी

प्राचार्यांची स्वाक्षरी

प्रपत्र ब
कॅस अंतर्गत स्थाननिश्चितीबाबत (प्राध्यापक)

हाविद्यालयाचे नांव :

प्राध्यापकाचे नांव पदनाम व विषय	शैक्षणिक अर्हता दिनांकास नमुद करावी	नियुक्ती आदेश व रुजु दिनांक	विद्यापीठाचे मान्यता आदेश (तदर्थ/नियमित तपशिलासह व त्यानुसार नियमित झालेला दिनांक	सेवाखंड असल्यास एकुन कालावधी दिवस	सेवाखंड क्षमापित केला असल्यास त्याबाबत विद्यापीठाचे /शासनाचे आदेश	यापुर्वी मिळालेल्या स्थाननिश्चितीचा तपसिल दिनांकासह	सेवाकालावधीत केलेल्या उदबोधन/उजाळा/अल्पकालावधीचा पुर्ण केल्याचा दिनांक कालावधीसह नमुद करावा	API मार्कस संपुर्ण परीक्षण कालावधी (वर्षनिहाय)				अपेक्षित स्थाननिश्चिती दिनांक	प्राचार्याचे स्पष्ट अभिप्राय स्थाननिश्चितीकरीता शिफारस होय/नाही नसल्यास कारणासह शोरा नमुद करावा.	
								वर्ष	(I)	(II)	एकुण (III)			

अध्यक्ष स्थानिक महा.व्यवस्थापन समिती

विषयतज्ञ

विषयतज्ञ

कुलगुरु नामनिर्देशित प्रतिनिधी

शासन प्रतिनिधी

प्राचार्य

शोरा शासकिय प्रतिनिधी : मंजुर/नामंजुर



GONDWANA UNIVERSITY GADCHIROLI

**A Proposal For
Promotion under CAS
for Librarians in Universities & Colleges**

for

Academic Level..... to.....

Self Appraisal Report

Self Assessment and Academic/Research Score

of

Shri/Smt/Ku/Dr.....

Department of

Submitted By

Principal

.....

Vide : GOVERNMENT OF MAHARASHTRA
Higher & Technical Education Department
Government Resolution No. Misc-2018/C.R.56/18/UNI-1
Mantralaya Annex, Mumbai – 400 032
Date: 08 March, 2019

Some Important Points to remember about CAS

1. The date of implementation of the revised pay shall be 1st January, 2016,
2. The date of implementation of terms and conditions shall be the date of issue of these Rules, i.e. The rules of CAS as per 7th pay commission is implemented with effect from 8th March 2019.
3. The IQAC shall act as the documentation and record-keeping Cell for the institution, including assistance in the development of Assessment Criteria and Methodology Proforma based on these Rules.
4. The criteria for promotions under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Rules. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify shortly under the existing Rules, a choice may be given to them, for being considered for promotions under the existing Rules, i.e. as per UGC notification 2010 or 2016. This option can be exercised only within three years from the date of notification of these Rules, i.e. upto 7th March 2021.
The faculty has to submit the PBAS forms for entire assessment period for API score either as per UGC notification 2010 only or 2016 only, as the minimum API score requirement for category I, II and III are different in both the notifications.
5. **Regarding the cases pending for promotions from one Academic Level/Grade Pay to another Academic Level/Grade Pay under the Career Advancement Scheme for Measures for the Maintenance of Standards in Higher Education 2010 and its subsequent amendments, the teachers shall be given the option to be considered for the promotion as per the following: He/she has to submit the form of Declaration of option along with the proposal.**

a) The teachers shall be considered for promotion from one Academic Level/Grade Pay to another as per the CAS under UGC these Rules, i.e. 18 July 2018.

OR

b) The faculty members shall be considered for the promotion from one Academic Level/Grade Pay to another as per the CAS provided under the UGC Regulations on Minimum Qualifications for Measures for the Maintenance of Standards in Higher Education 2010 and its amendments, i.e. as per UGC notification 2016 with relaxation in the requirements of Academic Performance Indicators (API) Performance Based Appraisal System (PBAS) up to the date of notification of these Rules.

- c) **The relaxation in the requirements of Academic Performance Indicators (API)** is defined as ;
- i) **Exemption from scoring under Category I**, as defined in Appendix III of said above mentioned UGC Regulations 2010 and its amendments (4th Amendment), Regulations, 2016, for faculty and other equivalent cadre positions.
 - ii) **Scoring in Category II and Category III** for faculty and other equivalent cadre positions shall be as provided for in the UGC Regulations 2010 with the following **combined minimum API score requirement for Category II and Category III taken together**, as mentioned in Appendix III, Table-A to Table-F.

Note: There shall be no minimum API score requirement for Category II and Category III individually.

6. If a candidate applies for promotion from Level 10 to Level 11 and Level 11 to Level 12 on completion of the minimum eligibility period and is successful, the date of promotion shall be from that of minimum period of eligibility for both Colleges and Universities.
7. If a candidate applies for promotion from level 12 to 13 A and Level 13A to Level 14 on completion of the minimum eligibility period and is successful, the date of promotion shall be the date of selection by CAS for both Colleges and Universities.
8. If a candidate applies for promotion from Level 14 to Level 15 in Universities on completion of the minimum eligibility Period and is successful, the date of promotion shall be the date of selection by CAS.
9. The date for requirement of Orientation course and Refresher course for promotions due under the CAS shall not be extended up to 31st December, 2018

CAS UNIVERSITY/COLLEGE LIBRARAIN A.L. 14

From University Deputy Librarian/College Librarians (Academic Level 13A) to University Deputy Librarian /College Librarians (Academic Level 14)

Eligibility:

1. He/she has completed three years of service in Academic Level 13A.
2. He/she has done any one of the following in the last three years:
 - (i) Training/Seminar/Workshop/Course on automation and digitalization,
 - (ii) Maintenance and related activities as per Appendix II, Table 4 of at least two weeks' (ten days) duration,
 - (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification), and (v) Library up-gradation course.
 - i. Evidence of innovative library services, including the integration of ICT in a library.
 - ii. A Ph.D. Degree in Library Science/Information Science/Documentation /archives and Manuscript Keeping

CAS Promotion Criteria:

- i) He/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Appendix II, Table 4; and
- ii) The promotion is recommended by a Selection Committee constituted as per these Rules on the basis of the interview performance.

Table 4

Assessment Criteria and Methodology for Librarians

Sr. No.	Activity	Grading Criteria
1.	<p>Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend)</p> <p>While attending in the library, the individual is expected to undertake, inter alia, following items of work:</p> <ul style="list-style-type: none"> • Library Resource and Organization and maintenance of books, journals and reports. • Provision of Library reader services such as literature retrieval services to researchers and analysis of report. • Assistance towards updating institutional website. 	<p>90% and above – Good</p> <p>Below 90% but 80% and above – Satisfactory</p> <p>Less than 80% - Not satisfactory</p>
2.	<p>Conduct of seminars/workshops related to library activity or on specific books or genre of books.</p>	<p>Good – 1 National level seminar/workshop + 1 State/institution level workshop/Seminar</p> <p>Satisfactory - 1 National level seminar/workshop or 1 State level seminar/ workshop + 1 institution level seminar/ workshop or 4 institution seminar / workshop</p> <p>Unsatisfactory – Not falling in above two categories</p>

3.	<p>If library has a computerized database then OR</p> <p>If library does not have a computerized database</p>	<p>Good – 100% of physical books and journals in computerized database.</p> <p>Satisfactory – At least 99% of physical books and journals in computerized database.</p> <p>Unsatisfactory – Not falling under good or satisfactory.</p> <p>OR</p> <p>Good – 100% Catalogue database made up to date</p> <p>Satisfactory- 90% catalogue database made up to date</p> <p>Unsatisfactory - Catalogue database not up to mark.</p> <p>(To be verified in random by the CAS Promotion Committee)</p>
4.	Checking inventory and extent of missing books	<p>Good : Checked inventory and missing book less than 0.5%</p> <p>Satisfactory - Checked inventory and missing book less than 1%</p> <p>Unsatisfactory - Did not check inventory Or Checked inventory and missing books 1% or more.</p>
5.	<p>i) Digitisation of books database in institution having no computerized database.</p> <p>(ii) Promotion of library network.</p> <p>iii) Systems in place for dissemination of information relating to books and other resources.</p> <p>iv) Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities.</p> <p>v) Design and offer short-term courses for users.</p> <p>vi) Publications of at least one research paper in UGC approved journals.</p>	<p>Good : Involved in any two activities</p> <p>Satisfactory : At least one activity</p> <p>Not Satisfactory: Not involved/ undertaken any of the activities.</p>

03 Years of Service in Academic Level 13 A

1.

Sr. No.	Date of Placement in 13 A	Pay Scale and Pay	Due date for Academic Level .14 (3 Years)

2.

Any one from the following during last three years Training/Seminar/work shop Course/Short Term Course/ maintainnace and Related activities/ Development of Mooc Course/Library Up gradation.

Sr. No.	Title of the Course/Training	Period Fromto	Organizing Institute

3. Evidance of Innovative Library Services/ Integration of ICT

Sr. No.	Innovative Library Services/ Integration of ICT	Type of work	Number of Student Benifited

Overall Grading:

Good: Good in Item 1 and satisfactory/good in any two other items including Item 4.

Satisfactory: Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory: If neither good nor satisfactory in overall grading.

Note:

- 1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment.
- 2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion
- 3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee.

Index

Sr. No.	Title of Document
1	Principal Letter to Pro vice Chancellor
2	Application of candidate through Principal
	Overall Grading/Academic/Research Score
3	Form A: Statement of information of teacher for the placement under CAS
4	Form B: Proforma for recommendation of the teacher for Placement under CAS
5	Form C: Report/Minutes of the CAS Committee
6	Fixation Certificate by University
7	Previous Joint director CAS Fixation report
8	Joining Reports
9	Ph.D. Notification & compliance
10	NET Certificate
11	Set Certificate
12	Approvals
13	Self Appraisal Reports
14	Option Form
15	Total No. of Certificates
16	Total No. of Pages

To,

The Hon' ble Pro-Vice Chancellor
Gondwana University,
Gadchiroli.

Subject: Application for the promotion as Librarian AI -14 under the Scheme of CAS.

Reference: i) The Gazette of India: Extraordinary, Part III Section 4 dated 18th July, 2018
ii) UGC letter No. F.No.23-4/2017 (PS), dated 31st January, 2018
iii) Government of Maharashtra Misc. – 2018.CR 56/18/ UNI1 date 8th March, 2019
iv) Government of Maharashtra Misc-2018/C.R.56/18/UNI-1 dated 10th May, 2019.
v) The Maharashtra Public University Act, 2016

Employee HTE Sevarth No. :------

Sir,

I forward herewith my application for the promotion as Academic Level to Academic Level under the Career Advancement Scheme (CAS), along with the required documents/enclosures.

At present I am working as in the Department of in Academic Level....., in College affiliated college to Gondwana University Gadchiroli since

As per the Assessment Criteria, I am eligible for promotion under the CAS for the Academic Level

My due date of promotion is

Your kind honour is requested to consider my promotion under CAS and oblige.

Thanking you.

Yours sincerely,

Signature of the applicant :

Name of the Applicant :

Forwarded through :

Date: _____
Seal)

(Signature of Principal &

Encl.: List of Supporting Documents

- 1) Self Appraisal reports.
- 2) Orientation/ Refresher /Short term Course/MOOCs/SWYAM certificate
- 3) Previous CAS fixation report

Gondwana University Gadchiroli

CAS OPTION FORM

(UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018, No. F.1-2/2017(EC/PS) dated 18 July 2018)

(Govt. of Maharashtra Resolution No. Misc-2018/C.R.56/18/UNI-1, dated 8 March 2019)

1	Name	
2	College Name	
3	Date of 1 st Placement	
4	Date of 2 nd Placement	
5	Placement in Academic Level	
6	Option of CAS as per New Regulation (YES/NO)	
7	Option of CAS as per Existing Regulation (YES/NO)	
8	As per the Clause 6.3 of the UGC regulation 2018 which reads as: The criteria for promotion under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or likely to qualify shortly under the existing Regulations, a choice may be given to them, for being considered for promotions under the existing Regulations. This Option can be exercised within three years from the date of notification of these Regulations.	
9	The Clause 7.3 as per Govt. of Maharashtra Gr. 08-03-2019 which reads as: The criteria for promotion under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Rules. However, to avoid hardship to those faculty members who have already qualified or likely to qualify shortly under the existing Rules, a choice may be given to them, for being considered for promotions under the existing Rules. This Option can be exercised within three years from the date of notification of these Rules.	

Declaration

As per the UGC regulation No. F.1-2/2017(EC/PS) dated 18 July 2018 and Govt. of Maharashtra Resolution No. Misc-2018/C.R.56/18/UNI-1, is dated 8 March 2019 and the clause 6.3 & 7.3. I exercise the *Options of the 2010 regulation for the CAS of Academic level*

Teachers Signature

The Candidate has exercised the Option as per the UGC and Govt. of Maharashtra Regulation.

(.....)

Principal

GONDWANA UNIVERSITY GADCHIROLI

ANNUAL SELF-APPRAISAL REPORT

(Librarians)

(As per 7.0 VII B. of Govt. of Maharashtra GR. MISC2018/C.R/56/18/UNI-1. 08-03-2019)

Assessment Year.....

Sr. No.	Title	
1	Name	
2	Mothers name	
3	Date of Birth	
4	Designation	
5	College name	
6	HTE Sevarth No	
7	Date of Joining	
8	Date of Ph.D.	
9	Date of M.Phil.	
10	Date of NET/SET	
11	Date of Award of Academic Level 11	
12	Date of Award of Academic Level 12	
13	Date of Award of Academic Level 13A	
14	Date of Award of Academic Level 14	
15	Date of Orientation course	
16	Date of Refresher course	
17	Date of Short Term course	
18	Online Courses	
19	E-contents	
20	Assessment Period	
21	Due date of Promotion	
22	Stage of Promotion	
23	Pay Band	
24	Current Academic Level	

Self Assessment

Sr. No.	Activity	Particulars	Self-Claimed Grade	Verified Grade			
1	Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend)						
	Library Resource, Organization and maintenance of books, journals, reports, etc						
	Provision of Library reader services such as literature retrieval services to researchers and analysis of report.						
	Assistance towards updating institutional website.						
2	Conduct of seminars/workshops related to library activity or on specific books or genre of books.						
	Title of Seminar/workshop	Level	Others	Year	Self-Claimed Grade	Verified Grade	
				From to			
3	If library has a computerized database then OR If library does not have a computerized database						
	Type of database			Self-Claimed Grade	Verified Grade		
4	Checking inventory and extent of missing books						
	Type of Checking Inventory	Extent of Missing books	Details of Write-off books	Self-Claimed Grade	Verified Grade		
5	Digitisation of books database in institution having no computerized database.						
	Total books digitised	Total books having no computer database	Total books with database	Total Journals databased	others	Self-Claimed Grade	Verified Grade
	(ii) Promotion of library network.						
	Type of Library network		Type of Network Availed		Self-Claimed Grade	Verified Grade	
	(iii) Systems in place for dissemination of information relating to books and other resources						
	Name /Type of system used for Dissemination of information	College website	Notice Board	Any other source		Self-Claimed Grade	Verified Grade
	(iv) Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular college activities.						
Assistance in Admission	Assistance in Governance	Assistance in Examination	Extracurricular activities	Assistance in Administration	Self-Claimed Grade	Verified Grade	

	v) Design and offer short-term courses for users.				Self-Claimed Grade	Verified Grade
	Title of Short term Course	Level	Duration			
			from	to		
	vi) Publications of at least one research paper in UGC approved journals.				Self-Claimed Grade	Verified Grade
	Name of Journal	ISSN No.	Title of article	UGC approved or not		
Overall Grading	Good: Good in Item 1 and satisfactory/good in any two other items including Item 4. Satisfactory: Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory: If neither good nor satisfactory in overall grading.					
Note:	1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment.					
	2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion					
	3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee.					

Signature of Candidate
Principal

Signature of

Overall Grading

Performance	Good	Satisfactory	Not satisfactory
Teaching			
Administration			
Examination			
Sports			
NSS			
NCC			
Research Guiding			
Research Paper			
Research Projects			
Seminar			
Conference			
Student related activity			

Principal

II. ACADEMIC/RESEARCH ACTIVITY

Sr. No.	ACADEMIC/RESEARCH ACTIVITY						
	1	Research Papers in Peer-reviewed or UGC Listed Journals					
Name of Journal		ISSN No.	Whether Joint or Single	Title of Paper	Marks Self-Claimed Marks Verified Marks		
2	Publications Other than research papers						
	a) Books authored which are published by National/International Publishers						
	Title of Book	Level of Publisher	ISBN No.	Name of Publisher	Marks Self-Claimed Marks Verified Marks		
	Chapter in Edited Book published by National/International Publishers(5 points per chapter)						
	Title edited of Book	Level of Publisher	ISBN No.	Name of Publisher	Title of Chapter	Marks Self-Claimed Marks Verified Marks	
	b) Translation works in Indian and Foreign Languages by qualified faculties						
	Chapters/Book(3 points per chapter/research paper and 8 points per book)						
	Title of Book /Chapter/ research paper	Level of Publisher	ISBN No./ ISSN No.	Name of Publisher	Marks Self-Claimed Marks Verified Marks		
	3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula					
		a) Development of Innovative pedagogy(5 points per innovative pedagogy)					
b) Design of new curricula (02 Points per curricula/course)							
Title		Name of University	Year	Marks Self-Claimed Marks Verified Marks			
c) MOOC'S(20 per curricula/course)							
Title of MOOC's		Web link	Duration	Total quadrants developed.	Marks		
d) E-contents							
Title of Book or chapter		Web link	Whether editor of Course or Book	Total quadrants developed.	Content Module	Marks Self-Claimed Marks Verified Marks	

Sr. No.	ACADEMIC/RESEARCH ACTIVITY						
4	a) Research Guidance						
	(i) Ph.D./						
	Name Candidate	Title	Awarding University	Year	Marks		
					Self-Claimed Marks	Verified Marks	
	ii) M.Phil.						
	Name Candidate	Title	Awarding University	Year	Marks		
					Self-Claimed Marks	Verified Marks	
	iii) PG Dissertation						
	Name Candidate	Title	Awarding University	Year	Marks		
					Self-Claimed Marks	Verified Marks	
	b) Research Projects Completed						
Title of Project	Funding Agency	Amount sanctioned	Duration		Marks		
			From	to	Self-Claimed Marks	Verified Marks	
c) Research Projects Ongoing							
Title of Project	Funding Agency	Amount sanctioned	Duration		Marks		
			From	to	Self-Claimed Marks	Verified Marks	
d) Consultancy							
Name of Agency	Type of Consultancy	Amount INR	Duration		Marks		
			From	to	Self-Claimed Marks	Verified Marks	
5	a) Patents						
	Title	National or International		Patent No.		Marks	
						Self-Claimed Marks	Verified Marks
	b) Policy Documents						
	Type of Policy Document	Agency	National or International	Year		Marks	
						Self-Claimed Marks	Verified Marks
	c) Awards/fellowship						
	Award or fellowship	Granting Agency	National or International	Year		Marks	
					Self-Claimed Marks	Verified Marks	
6	Invited Lectures/resource Persons/Papers presentation in Seminars/Conferences/Full Paper in Conference Proceedings						
	Title of Paper or Lecture	Seminar or Conference	Whether Resource person	National / International/ State/ University	Year	Marks	
						Self-Claimed Marks	Verified Marks

Total Academic/ Research score:

Signature of the Candidate

Signature of Principal

UNDERTAKING

I undertakes that the information provided is correct as per records submitted by me to College and documents enclosed along with the duly filled **ANNUAL SELF-APPRAISAL REPORT ,PROFORMA**

Place:
Date:

Signature of the Candidate

Place:
Date:

Signature Head of the Department

Place:
Date:

Principal

Report of IQAC Committee about Assessment and Academic/ Research score

Activity	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Overall Grade/ Total Academic/Rese arch score a
Grade							
Academic/Research score							

Member

Member

Member

Chairman/ Secretary

Principal

प्रपत्र अ

कॅस अंतर्गत स्थाननिश्चितीबाबत (ग्रंथपाल)

महाविद्यालयाचे नांव :

अ. क्र.	प्राध्यापकाचे नांव पदनाम व विषय	शैक्षणिक अर्हता दिनांकास नमुद करावी	नियुक्ती आदेश व रजु दिनांक	विद्यापीठाचे मान्यता आदेश (तदर्थ/ नियमित तपशिलासह व त्यानुसार नियमित झालेला दिनांक	सेवाखंड असल्यास एकुन कालावधी दिवस	सेवाखंड क्षमापित केला असल्यास त्याबाबत विद्यापीठाचे / शासनाचे आदेश	यापुर्वी मिळालेल्या स्थाननिश्चिती चा तपसिल दिनांकासह	सेवाकालावधीत केलेल्या उदबोधन/उजाळा/ अल्पकालावधीचा पुर्ण केल्याचा दिनांक कालावधीसह नमुद करावा	API मार्कस संपुर्ण परीक्षण कालावधी (वर्षनिहाय)				प्रकरण न्यायप्रविष्ट असल्यास याचिका क्रमांक/ न्यायालयाचे आदेश नमुद करावे.	अपेक्षित स्थाननिश्चिती दिनांक	प्राचार्याचे स्पष्ट अभिप्राय स्थाननिश्चिती करीता शिफारस होय/ नाही नसल्यास कारणासह शेर नमुद करावा.
									वर्ष (I)	(II)	एकुण	(III)			

प्राध्यापकांची स्वाक्षरी

प्राचार्यांची स्वाक्षरी

प्रपत्र ब

कॅस अंतर्गत स्थाननिश्चितीबाबत (ग्रंथपाल)

महाविद्यालयाचे नांव :

अ. क्र.	प्राध्यापकाचे नांव व पदनाम व विषय	शैक्षणिक अर्हता दिनांकास नमुद करावी	नियुक्ती आदेश व रजु दिनांक	विद्यापीठाचे मान्यता आदेश (तदर्थ/नियमित तपशिलासह व त्यानुसार नियमित झालेला दिनांक	सेवाखंड असल्यास एकुल कालावधी दिवस	सेवाखंड क्षमापित केला असल्यास त्याबाबत विद्यापीठाचे /शासनाचे आदेश	यापुर्वी मिळालेल्या स्थाननिश्चितीचा तपसिल दिनांकासह	सेवाकालावधीत केलेल्या उद्बोधन/ उजाळा/अल्पकालावधीचा पुर्ण केल्याचा दिनांक कालावधीसह नमुद करावा	API मार्कस संपुर्ण परीक्षण कालावधी (वर्षनिहाय)			अपेक्षित स्थाननिश्चिती दिनांक	प्राचार्यांचे स्पष्ट अभिप्राय स्थाननिश्चितीकरीता शिफारस होय/नाही नसल्यास कारणासह शेरा नमुद करावा.
									वर्ष (I)	वर्ष (II)	एकुण (III)		

अध्यक्ष स्थानिक महा.व्यवस्थापन समिती

विषयतज्ञ

विषयतज्ञ

कुलगुरु नामनिर्देशित प्रतिनिधी

शासन प्रतिनिधी

प्राचार्य

शेरा शासकिय प्रतिनिधी : मंजुर/नामंजुर.....



GONDWANA UNIVERSITY GADCHIROLI

FORM-A

Statement about the information of the Librarian for the placement under CAS

Academic Level ... to

Name of the Teacher: College:

Educational Qualifications: Assessment Period for Placement:

Assessment Year	Grade Obtained	Research Score	Date of Appointment	Date of Ph.D. Award	Date of Placement in Academic level 11	Date of Placement in Academic level 12	Date of Placement in Academic level 13A	Date of Placement in Academic level 14	Is Candidate on active role as per UGC clause 6.3 V of regulation 2018	Date of candidate application for CAS as per UGC clause 6.3.1 & 7.3.1 Gov. Mah.	Whether CAS Option exercised as per UGC 6.3 & 7.3 Gov. Mah	Certificate by the College
1	2	3	4	5	6	7	8	9	10	11	12	13
Total												
Average of Years												
Orientation/ Refresher /Short term course			Syllabus Up gradation Workshop	Teaching Learning & Evaluation	Faculty Development Programme	Teaching Learning & Evaluation	Technology Programmes	E-contents Developed in 4 Quadrants	Recommendations by Committee & Govt. Nominee			
Title	From	To							Recommended/Not Recommended Academic Level To w.e.f. Designation:.....			
Refresher Course												
Refresher Course												

This form should be sent to university for CAS Committee

Principal



**GONDWANA UNIVERSITY GADCHIROLI
FORM-B**

**Statement about the information of the Librarian for the placement under CAS
Academic Level ... to**

Name of the Teacher: College:

Educational Qualifications: Assessment Period for Placement:

Assessment Year	Grade Obtained	Research Score	Date of Appointment	Date of Ph.D. Award	Date of Placement in Academic level 11	Date of Placement in Academic level 12	Date of Placement in Academic level 13A	Date of Placement in Academic level 14	Is Candidate on active role as per UGC clause 6.3 V of regulation 2018	Date of candidate application for CAS as per UGC clause 6.3.1 & 7.3.1 Gov. Mah.	Whether CAS Option exercised as per UGC 6.3 & 7.3 Gov. Mah	Certificate by the College
1	2	3	4	5	6	7	8	9	10	11	12	13
Total												
Average of Years												
Orientation/ Refresher /Short term course			Syllabus Up gradation Workshop	Teaching Learning & Evaluation	Faculty Development Programme	Teaching Learning & Evaluation	Technology Programmes	E-contents Developed in 4 Quadrants	Recommendations by Committee & Govt. Nominee			
Title	From	To							Recommended/Not Recommended Academic Level To w.e.f. Designation:.....			
Refresher Course												
Refresher Course												

• This form should be send to University and Joint Director Higher Education after the completion of the processes.

Principal President /Secretary Subject expert Subject expert Subject expert HOD Govt. nominee Chairman of Committee society

Name of College: -----

**MINUTES OF SELECTION COMMITTEE FOR CAS PROMOTION of Librarian IN THE GRADE
AL - 14, in the Pay Scale of 144200 to 218200**

of Dr ----- of ----- College

The meeting of the Selection Committee duly constituted for CAS promotion of Shri/Ku/ Smt./Dr -----
----- In the Pay Scale of ----- was held on dated
----- at -----

The following members were present :

- 1. Chairperson of Selection Committee -----
- 2. Government Nominee. -----
- 3. Hon'ble Vice-Chancellor Nominee -----
- 4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
- 5. Subject Experts 1 -----
- 7. Subject Experts 2 -----
- 8. Principal / Head of Department -----

The Principal of the college place the following document for the consideration of selection of Shri/Ku/Smt./Dr..... in the pay scale(AL 14) of 144200 to 218200 with reference as under -

- 1. Direction No. 3 of 2020 of Gondwana University, Gadchiroli.
- 2. University Grand Commission Notification 18 July 2018
- 3. Higher and Technical Education Department G.R. No- 2018/C.R.-56/18/UNI-1 -Dated 8 th March 2019 And 10 th May 2019.

The committee resolves as under -

- 1) It is Verified by the Committee that the Candidate has Completed more than three year of Service in A.L. -13 A.
- 2) The candidate has completed one Training/ Workshop / Seminar / course/ Maintainance and related activities of two week / Two short term courses of dated..... from university/ Institute and from university/ Institute. Taken / Developed one MOOC course./ Library up-gradation course.
- 3) Verified Evidence of innovative library services/ Integration of ICT in library.
- 4) Awarded Ph. D. Degree in Subject..... fromUniversity Vide Notification No. Dated.....
- 5) The Teacher has been awarded performance assessment overall Grade **Good/ Satisfactory** during the last three years of Assessment period as per Appendix II Table 4.

After considering the performance of the concerned teacher and all the relevant documents, the candidate scored the satisfactory research score. The committee recommends the placement of Dr. for CAS Promotion as In **Academic Level 14 University Deputy Librarian/ College Librarian** in the Pay Matrix of 144200 - 218200 with effect from

- 1. Chairperson of Selection Committee -----
- 2. Government Nominee. -----
- 3. Hon'ble Vice-Chancellor Nominee -----
- 4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
- 5. Subject Experts -----
- 7. Subject Experts -----
- 8. Principal / Head of the Deptt. -----

Interview Assessment

CAREER ADVANCEMENT SCHEME (CAS) FOR Grade AL 14 for COLLEGE TEACHERS/ Librarian/ Director Physical Edn and Sports ASSESSMENT SHEET

Name of the Teacher

College Name

A) 30 Marks : Contribution to Research

B) 50 Marks : Assessment of Domain Knowledge & Teaching Practices

C) 20 Marks : Interview Performance

Assessment Indicator	(A)Contribution to Research 30 Marks			(B) Assessment of Domain Knowledge & Teaching Practices 50 Marks					(C)Interview Performance 20 Marks			Total	Grand Total	Average
	Research Contribution	Skill Development	Total	Subject Knowledge	Communication	Presentation	Use of ICT Teaching	Total	Innovation Teaching	Confidence and Overall Presentation	Total			
Max Marks.	<u>15</u>	<u>15</u>	<u>30</u>	<u>14</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>50</u>	<u>10</u>	<u>10</u>	<u>20</u>	<u>100</u>	<u>700</u>	<u>100</u>
VC Nominee														
VC Expert														
Expert -1														
Expert -2														
Principal														
Govt Nominee														
Chairman														

(Name & Signature)

Subject Experts

V.C. Nominee

Govt. Nominee

Principal

1]

1] Nominee

2]

2) subject Expert

Chairperson of Selection Committee

CAREER ADVANCEMENT SCHEME (CAS) FOR Grade AL 14 for University / COLLEGE

Librarian

ASSESSMENT DETAILS

Name of the Librarian

College :.....

Date of Joining:.....

CAS Promotion Due date.....

Assessment Period (Due Period) :

SUMMARY OF ASSESSMENT CRITERION AND METHODOLOGY FOR LIBRARIAN

	criteria	Assessment Years			Overall Grade
		1	2	3	
1	Regularity in attending Library	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory
2	Conduct of Seminars / Workshops	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
3	Library computerised database/ Not database	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
4	Checking Inventory/ Missing of books	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
5	Digitization of books/Library Network/Dissemination of Information/Design of short term course/Publication of Research papers	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
	Annual Average Grade	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	

Signatures of the Member of the Selection Committee.

1. Chairperson of Selection Committee -----
2. Government Nominee. -----
3. Hon'ble Vice-Chancellor Nominee -----
4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
5. Subject Expert 1 -----
7. Subject Expert 2 -----
8. Principal / Head of the Deptt. -----



GONDWANA UNIVERSITY GADCHIROLI

FIXATION CERTIFICATE UNDER CAREER ADVANCEMENT SCHEME (CAS)

To be used in the case of those who elect to come to the UGC recommended scales of pay as approved by the Government of under the Government resolution, Govt. of Maharashtra, vide G.R. No. Misc-2018/C.R.56/18/UNI-1, dated 08/03/2019.

Fixation is approved/certified by the university as per the Clause 6.2 & 7.3.VI. of above GR.

1	Name of Affiliating University	Gondwana University, Gadchiroli		
2	Name of College			
3	Name of Teacher			
4	Subject			
5	Substantive/Officiating			
6	HTE Sevarth No.			
Qualifications				
7	Name of Degree	Year of Passing	% of Marks	Division
8	Date of First Appointment in the college with pay Scale			
9	Date of Regular Appointment/ Permanent Appointment			
10	Total period of service in this college or in college coming under the Managements in old pay scale or any other services.			

DETAILS OF PAY FIXATION

1	Designation of the post in which pay is to be fixed	
2	Existing Scale	
3	Date of increment	
4	Academic Level	

APPENDIX-II

1	Basic Pay in New Academic Level	
2	Designation	
3	Academic Level	
4	Date of Next Increment	
5	Basic Pay after increment on date	

Registrar

Gondwana University Gadchiroli



Gondwana University Gadchiroli

A Proposal For

Promotion under CAS

(Director of Physical Education and Sports)

Self Appraisal Report

Self Assessment and Academic/Research Score

of

Shri/Ku./Dr -----

Department of -----

Submitted by

Principal

CAS as per 7th pay Commission
Vide : GOVERNMENT OF MAHARASHTRA
Higher & Technical Education Department
Government Resolution No. Misc-2018/C.R.56/18/UNI-1
Mantralaya Annex, Mumbai – 400 032
Date: 08 March, 2019

Some Important Points to remember about CAS

1. The date of implementation of the revised pay shall be 1st January, 2016,
2. The date of implementation of terms and conditions shall be the date of issue of these Rules. i, e The rules of CAS as per 7th pay commission is implemented with effect from 8th March 2019 .
3. The IQAC shall act as the documentation and record-keeping Cell for the institution, including assistance in the development of Assessment Criteria and Methodology Proforma based on these Rules.
4. The criteria for promotions under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Rules.
However, to avoid hardship to those faculty members **who have already qualified or are likely** to qualify shortly under the existing Rules, a choice may be given to them, for being considered for promotions under the existing Rules, i.e as per UGC notification 2010 or 2016. This option can be exercised only within three years from the date of notification of these Rules i.e **upto 7th March 2021.**

The faculty has to submit the PBAS forms for entire assessment period for API score **either** as per UGC notification 2010 only **or** 2016 only, as the minimum API score requirement for category I, II and III are different in both the notifications .

5. **Regarding the cases pending for promotions from one Academic Level/Grade Pay to another Academic Level/Grade Pay under the Career Advancement Scheme for Measures for the Maintenance of Standards in Higher Education 2010 and its subsequent amendments, the teachers shall be given the option to be considered for the promotion as per the following: He/ she has to submit the form of Declaration of option along with the proposal.**

- a) The teachers shall be considered for promotion from one Academic Level/Grade Pay to another as per the CAS under UGC these Rules, i.e 18 July 2018.

OR

- b) The faculty members shall be considered for the promotion from one Academic Level/Grade Pay to another as per the CAS provided under the UGC Regulations on Minimum Qualifications for Measures for the Maintenance of Standards in Higher Education 2010 and its amendments i.e as per UGC notification 2016 with **relaxation in the requirements of Academic Performance Indicators (API)**

Performance Based Appraisal System (PBAS) up to the date of notification of these Rules.

- c) **The relaxation in the requirements of Academic Performance Indicators (API)** is defined as ;
- i) **Exemption from scoring under Category I**, as defined in Appendix III of said above mentioned UGC Regulations 2010 and its amendments (4th Amendment), Regulations, 2016, for faculty and other equivalent cadre positions.
 - ii) **Scoring in Category II and Category III** for faculty and other equivalent cadre positions shall be as provided for in the UGC Regulations 2010 with the following **combined minimum API score requirement for Category II and Category III taken together**, as mentioned in Appendix III, Table-A to Table-F.

Note: There shall be no minimum API score requirement for Category II and Category III individually.

6. If a candidate applies for promotion from Level 10 to Level 11 and Level 11 to Level 12 on completion of the minimum eligibility period and is successful, the date of promotion shall be from that of minimum period of eligibility for both Colleges and Universities.

7. If a candidate applies for promotion from level 12 to 13 A and Level 13A to Level 14 on completion of the minimum eligibility period and is successful, the date of promotion shall be the date of selection by CAS for both Colleges and Universities.

8. If a candidate applies for promotion from Level 14 to Level 15 in Universities on completion of the minimum eligibility Period and is successful, the date of promotion shall be the date of selection by CAS.

9. The date for requirement of Orientation course and Refresher course for promotions due under the CAS shall not be extended up to 31st December, 2018

**CAS PROMOTION UNIVERSITY/ COLLEGE DEPUTY/ DIRECTOR OF PHYSICAL
EDUCATION A.L. 14 IN THE GRADE**

From University Deputy Director Physical Education and Sports/College Director Physical Education and Sports (Academic Level 13A) to University Deputy Director Physical Education and Sports/College Director Physical Education and Sports (Academic Level 14) Eligibility:

- 1) He/she has completed three years of service in Academic Level 13A.
- 2) He/she has done any one of the following during last three years: (i) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (ii) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (iii) Taken / developed one MOOCs course in relevant subject (with e-certification).
 1. Evidence of organizing competitions and coaching camps of at least two weeks' duration.
 2. Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc.
 3. A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.

CAS Promotion Criteria:

An individual may be promoted if;

- I) He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Appendix II, Table 5, and;
- II) The promotion is recommended by a selection committee constituted as per these Rules on the basis of the interview performance.

Table 5

Assessment Criteria and Methodology for Directors of Physical Education and Sports

Sr. No.	Activity	Grading Criteria
1.	Attendance calculated in terms of percentage of days attended to the total number of days he is expected to attend.	90 and above - Good Above 80 but below 90- Satisfactory. Less than 80 - Not satisfactory.
2.	Organizing intra college competition	Good - Intra college competition in more than 5 disciplines. Satisfactory - Intra college competition in 3-5 disciplines. Unsatisfactory – neither good nor satisfactory
3.	Institution participating in external competitions	Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines. Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 Disciplines Unsatisfactory – neither good nor satisfactory
4.	Up-gradation of sports and physical training infrastructure with scientific and Technological inputs. Development and maintenance of playfields and sports and physical Education facilities.	Good/Satisfactory/Not-Satisfactory to be assessed by the Promotion committee.

5	<p>i) At least one student of the institution participating in national/ state/ university (for college levels only) teams. Organizing state/national/inter university/inter college level competition.</p> <p>ii) Being invited for coaching at state/national level.</p> <p>iii) Organizing at least three workshops in a year.</p> <p>iv) Publications of at least one research paper in UGC approved journal. Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular college activities.</p>	<p>Good: Involved in any two activities.</p> <p>Satisfactory: 1 activity</p> <p>Not Satisfactory: Not involved/undertaken any of the activities.</p>
Overall Grading	<p>Good: Good in Item 1 and satisfactory/good in any two other items.</p> <p>Satisfactory: Satisfactory in Item 1 and satisfactory/good in any other two items.</p> <p>Not Satisfactory: If neither good nor satisfactory in overall grading.</p>	
<p>Note:</p> <ol style="list-style-type: none"> 1) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment. 2) The institution must obtain student feedback. The feed-backs must be shared with the concerned Director of Physical and Education and Sports and also the CAS Promotion committee. 3) The system of tracking user grievances and the extent of grievance redressal details may also be made available to the CAS Promotion Committee. 		

ACADEMIC PERFORMANCE INDICATORS.

ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS PERSON DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES.

Direct Teaching I a. i. Lecture cum practice based athlete/sports classes, practical, seminars undertaken as per percentage of allotted hours.

Organizing and Conducting Coaching Camps / Sports Person Development /Training Programmes.

S. N.	Short Description of Programme	Total number of hours	Proof Document**
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
13			

- 1. Chairperson of Selection Committee -----
- 2. Government Nominee. -----
- 3. Hon'ble Vice-Chancellor Nominee -----
- 4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
- 5. Subject Experts -----
- 7. Subject Experts -----
- 8. Principal -----

ACADEMIC PERFORMANCE INDICATORS
INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION
AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

A) Organizing Intra-college competitions.

S. N	Detail of Competition Organized	Date	Target Group	Grading	Proof Document**
01					
02					
03					
04					
05					
06					
07					
08					
09					

Grading Criteria:
Good – Intra college competition in more than 5 disciplines;
 Satisfactory- Intra college competition in 3- 5 disciplines;
 Unsatisfactory- Neither Good nor satisfactory

b. Institution participating in external competitions:

Sr. No.	Details of Competition	Duration	Organizing Institute	Grading	Proof Document**
01					
02					
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
21					
22					
23					
24					
25					
26					

Grading Criteria:
Good – Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines;
Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines.
Or
 District level competition in at least 5 Disciplines;
Unsatisfactory – neither good nor satisfactory

Student Participation: (20 - 20)

Sr. No	Name of Student	Whether National/ State/ university (For college levels only) teams. Organizing State/ National/ Inter University/ Inter College level competition.	Name of Event with duration	Organizing Institute	Grading	Proof Document *
01						
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Grading Criteria for II d. i to v:-

Good: Involved in any two activities;

satisfactory: 1 activity;

Not Satisfactory: Not involved/ undertaken any of the activities.

Note:-

Overall Grading Criteria

Good: Good in category-I and satisfactory/good in any other items under Category-II.

Satisfactory: Satisfactory in category-I and satisfactory/ good in any other two items under. Category-II.

Not Satisfactory: If neither good nor satisfactory in overall grading.

**As per table under the document Annexure II (A)

Overall Grading (Category : II)	Good
-----------------------------------	------

Signature of Teacher

Verified and found correct:

Signature of V.C. /Principal/H.O.D.

Final Score approved by the Screening / Selection Committee:
(For Category II)

Signature of Chairman
Screening / Selection Committee.

Index

Sr. No.	Title of Document
1.	Principal Letter to Pro vice Chancellor
2.	Application of candidate through Principal
3.	Overall Grading/Academic/Research Score
4.	Form A: Statement of information of teacher for the placement under CAS
5.	Form B: Proforma for recommendation of the teacher for Placement under CAS
6.	Form C: Report/Minutes of the CAS Committee
7.	Fixation Certificate by University
8.	Previous Joint director CAS Fixation report
9.	Appointment order, Joining Reports and University Approval
10.	Ph.D. Notification & Degree and compliance
11.	NET Certificate
12.	SET Certificate
13.	Self Appraisal Reports
14.	Option Form
15.	Total No. of Certificates
16.	Any other Information
17.	Total No. of Pages

To,

The Hon' ble Pro-Vice Chancellor
Gondwana University,
Gadchiroli.

Subject: Application for the promotion as University/College Deputy/ Director of Physical Education AI 14 under the Scheme of CAS.

Reference: i) The Gazette of India: Extraordinary, Part III Section 4 dated 18th July, 2018
ii) UGC letter No. F.No.23-4/2017 (PS), dated 31st January, 2018
iii) Government of Maharashtra Misc. – 2018.CR 56/18/ UNII date 8th March, 2019
iv) Government of Maharashtra Misc-2018/C.R.56/18/UNI-1 dated 10th May, 2019.
v) The Maharashtra Public University Act, 2016
Employee HTE Sevarth No. :

Sir,

I forward herewith my application for the promotion as -----, Academic Level ----- to Academic Level ----- under the Career Advancement Scheme (CAS), along with the required documents/enclosures.

At present I am working as ----- in the Department of -----
-----in Academic Level----- in College ----- affiliated college to Gondwana University Gadchiroli since-----

As per the Assessment Criteria, I am eligible for promotion under the CAS for the Academic Level

My due date of promotion is -----

Your kind honour is requested to consider my promotion under CAS and oblige.

Thanking you.

Yours sincerely,

Signature of the applicant :

Name of the Applicant :

Forwarded through :

Date: _____

(Signature of Principal & Seal)

Encl.: List of Supporting Documents

- 1) Self Appraisal reports.
- 2) Orientation/ Refresher /Short term Course/MOOCs/SWYAM certificate
- 3) Previous CAS fixation report

Gondwana University Gadchiroli

CAS OPTION FORM

(UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2018, No. F.1-2/2017(EC/PS) dated 18 July 2018)
(Govt. of Maharashtra Resolution No. Misc-2018/C.R.56/18/UNI-1, dated 8 March 2019)

1	Name	
2	College Name	
3	Date of 1 st Placement	
4	Date of 2 nd Placement	
5	Placement in Academic Level	
6	Option of CAS as per New Regulation (YES/NO)	
7	Option of CAS as per Existing Regulation (YES/NO)	
8	As per the Clause 6.3 of the UGC regulation 2018 which reads as: The criteria for promotion under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or likely to qualify shortly under the existing Regulations, a choice may be given to them, for being considered for promotions under the existing Regulations. This Option can be exercised within three years from the date of notification of these Regulations.	
9	The Clause 7.3 as per Govt. of Maharashtra Gr. 08-03-2019 which reads as: The criteria for promotion under Career Advancement Scheme laid down under these Rules shall be effective from the date of notification of these Rules. However, to avoid hardship to those faculty members who have already qualified or likely to qualify shortly under the existing Rules, a choice may be given to them, for being considered for promotions under the existing Rules. This Option can be exercised within three years from the date of notification of these Rules.	

Declaration

As per the UGC regulation No. F.1-2/2017(EC/PS) dated 18 July 2018 and Govt. of Maharashtra Resolution No. Misc-2018/C.R.56/18/UNI-1, is dated 8 March 2019 and the clause 6.3 & 7.3. I exercise the *Options of the 2010 regulation for the CAS of Academic level*

Teachers Signature

The Candidate has exercised the Option as per the UGC and Govt. of Maharashtra Regulation.

(.....)

Principal

GONDWANA UNIVERSITY GADCHIROLI

ASSESSMENT CRITERIA & METHODOLOGY PROFORMA

(Directors of Physical Education and Sports)

(As per 7.0 VII B. of Govt. of Maharashtra GR. MISC2018/C.R/56/18/UNI-1. 08-03-2019)

Assessment Year.....

Sr. No.	Title	
1	Name	
2	Mothers name	
3	Date of Birth	
4	Designation	
5	College name	
6	HTE Sevarth No	
7	Date of Joining	
8	Date of Ph.D.	
9	Date of M.Phil.	
10	Date of NET/SET	
11	Date of Award of Academic Level 11	
12	Date of Award of Academic Level 12	
13	Date of Award of Academic Level 13A	
14	Date of Award of Academic Level 14	
15	Date of Orientation course	
16	Date of Refresher course	
17	Date of Short Term course	
18	Online Courses	
19	E-contents	
20	Assessment Period	
21	Due date of Promotion	
22	Stage of Promotion	
23	Pay Band	
24	Current Academic Level	

Sr. No.	Activity					Self-Claimed Grade	Verified Grade
1	Attendance calculated in terms of percentage of days attended to the total number of days he/she is expected to attend.						
2	Organizing intra college competition					Self-Claimed Grade	Verified Grade
	Intra college competition		Year				
			From	to			
3	Institution participating in external competitions					Self-Claimed Grade	Verified Grade
	Name of Activity	Level	Venue		Year		
			From	to			
4	Up-gradation of sports and physical training infrastructure with scientific and Technological inputs.						
	Type of Upgradation	Sports	Physical training Infrastructure	Scientific Inputs	Technological Inputs	Self-Claimed Grade	Verified Grade
4	Development and maintenance of play fields and sports and Physical Education facilities.						
	Play fields developed	Name of Play fields	Annual Maintenance of play fields (Attach Audit copy of maintenance	Sports facilities developed	Maintenance of Sports facilities. fields (Attach Audit copy	Self-Claimed Grade	Verified Grade
5	i)At least one student of the institution participating in national/state/university(for college levels only) teams. Organizing state/national/inter university/inter college level competition.						
	Total Students participated in College level team	Total Students participated in University level team	Total Students participated in State level team	Total Students participated in National level team	Organizing competition	Self-Claimed Grade	Verified Grade
					Level		
	ii) Being invited for coaching at state/national level.						
	Coaching for	Venue	Total days of Coaching	Level of Coaching	Number of students/ Batch's coached	Self-Claimed Grade	Verified Grade
	iii) Organizing at least three workshops in a year.						
	Title of workshop	Level of workshop	Total days of workshop	Number of participants	Outcomes of workshops	Self-Claimed Grade	Verified Grade
iv) Publications of at least one research paper in UGC approved journal.							
Name of Journal	ISSN No.	Title of article	UGC approved or not	Level of Journal	Self-Claimed Grade	Verified Grade	
Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular college activities.							
Assistance in Admission	Assistance in Governance	Assistance in Examination	Extracurricular activities	Assistance in Administration	Self-Claimed Grade	Verified Grade	
Overall Grading	Good: Good in Item 1 and satisfactory/good in any two other items. Satisfactory: Satisfactory in Item 1 and satisfactory/good in any other two items. Not Satisfactory: If neither good nor satisfactory in overall grading.						
Note:	1) It is recommended to use ICT technology to monitor the attendance of sports and physical education and compute the criteria of assessment.						
	2) The institution must obtain student feedback. The feed-backs must be shared with the concerned Director of Physical and Education and Sports and also the CAS Promotion committee.						
	3) The system of tracking user grievances and the extent of grievance redressal details may also be made available to the CAS Promotion Committee.						

Signature of Candidate

Signature of Principal

II. ACADEMIC/RESEARCH ACTIVITY

ACADEMIC/RESEARCH ACTIVITY							
Sr. No.							
1	Research Papers in Peer-reviewed or UGC Listed Journals						
	Name of Journal	ISSN No.	Whether Joint or Single	Title of Paper	Marks		
					Self-Claimed Marks	Verified Marks	
2	Publications Other than research papers						
	a)Books authored which are published by National/International Publishers						
	Title of Book	Level of Publisher	ISBN No.	Name of Publisher	Marks		
					Self-Claimed Marks	Verified Marks	
	Chapter in Edited Book published by National/International Publishers(5 points per chapter)						
	Title edited of Book	Level of Publisher	ISBN No.	Name of Publisher	Title of Chapter	Marks	
						Self-Claimed Marks	Verified Marks
	b)Translation works in Indian and Foreign Languages by qualified faculties						
	Chapters/Book(3 points per chapter/research paper and 8 points per book)						
	Title of Book /Chapter/ research paper	Level of Publisher	ISBN No./ ISSN No.	Name of Publisher	Marks		
					Self-Claimed Marks	Verified Marks	
3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula						
	a) Development of Innovative pedagogy(5 points per innovative pedagogy)						
	b) Design of new curricula (02 Points per curricula/course)						
	Title	Name of University		Year	Marks		
					Self-Claimed Marks	Verified Marks	
	c) MOOC'S(20 per curricula/course)						
	Title of MOOC's	Web link	Duration	Total quadrants developed.		Marks	
	d) E-contents						
	Title of Book or chapter	Web link	Whether editor of Course or Book	Total quadrants developed.	Content Module	Marks	
						Self-Claimed Marks	Verified Marks

ACADEMIC/RESEARCH ACTIVITY							
Sr. No.							
4	a) Research Guidance						
	(i) Ph.D./						
	Name Candidate	Title	Awarding University	Year	Marks		
					Self-Claimed Marks	Verified Marks	
	(ii) M.Phil.						
	Name Candidate	Title	Awarding University	Year	Marks		
					Self-Claimed Marks	Verified Marks	
	(iii) PG Dissertation						
	Name Candidate	Title	Awarding University	Year	Marks		
					Self-Claimed Marks	Verified Marks	

b) Research Projects Completed								
Title of Project	Funding Agency	Amount sanctioned	Duration		Marks			
			From	to	Self-Claimed Marks	Verified Marks		
c) Research Projects Ongoing								
Title of Project	Funding Agency	Amount sanctioned	Duration		Marks			
			From	to	Self-Claimed Marks	Verified Marks		
d) Consultancy								
Name of Agency	Type of Consultancy	Amount INR	Duration		Marks			
			From	to	Self-Claimed Marks	Verified Marks		
5	a) Patents							
	Title	National or International		Patent No.		Marks		
						Self-Claimed Marks	Verified Marks	
	b) Policy Documents							
	Type of Policy Document	Agency	National or International	Year		Marks		
						Self-Claimed Marks	Verified Marks	
	c) Awards/fellowship							
	Award or fellowship	Granting Agency	National or International	Year		Marks		
Self-Claimed Marks						Verified Marks		
6	Invited Lectures/resource Persons/Papers presentation in Seminars/Conferences/Full Paper in Conference Proceedings							
	Title of Paper or Lecture	Seminar or Conference	Whether Resource person	National / International/State/ University		Marks		
						Self-Claimed Marks	Verified Marks	

Total Academic/ Research score:

Signature of the Candidate

Signature of Principal

UNDERTAKING

I undertakes that the information provided is correct as per records submitted by me to College and documents enclosed along with the duly filled **ANNUAL SELF-APPRAISAL REPORT** proforma.

Place:

Date:

Signature of the Candidate

Place:

Date:

Signature Head of the Department

Place:

Date:

signature of Principal

Report of IQAC Committee about Assessment and Academic/ Research score

Activity	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Overall Grade/ Total Academic/Rese arch score a
Grade							
Academic/Research score							

Member

Member

Member

Chairman/ Secretary

Principal

प्रपत्र अ

कॅस अंतर्गत स्थाननिश्चितीबाबत (शारीरिक शिक्षक निर्देशक)

महाविद्यालयाचे नांव :

अ. क्र.	प्राध्यापकाचे नांव व पदनाम व विषय	शैक्षणिक अर्हता दिनांकास नमुद करावी	नियुक्ती आदेश व रजु दिनांक	विद्यापीठाचे मान्यता आदेश (तदर्थ/ नियमित तपशिलसह व त्यानुसार नियमित झालेला दिनांक	सेवाखंड असल्यास एकुन कालावधी दिवस	सेवाखंड क्षमापित केला असल्यास त्याबाबत विद्यापीठाचे / शासनाचे आदेश	यापुर्वी मिळालेल्या स्थाननिश्चिती चा तपसिल दिनांकासह	सेवाकालावधीत केलेल्या उदबोधन/उजाळा/ अल्पकालावधीचा पुर्ण केल्याचा दिनांक कालावधीसह नमुद करावा	API मार्क्स संपुर्ण परीक्षण कालावधी (वर्षनिहाय)			प्रकरण न्यायप्रविष्ट असल्यास याचिका क्रमांक/ न्यायालयाचे आदेश नमुद करावे.	अपेक्षित स्थाननिश्चिती दिनांक	प्राचार्याचे स्पष्ट अभिप्राय स्थाननिश्चिती करीता शिफारस होय/नाही नसल्यास कारणासह शेर नमुद करावा.
									वर्ष (I)	(II)	एकुण (III)			

प्राध्यापकांची स्वाक्षरी

प्राचार्यांची स्वाक्षरी

प्रपत्र ब

कॅम्प अंतर्गत स्थाननिश्चितीबाबत (शारीरिक शिक्षक निर्देशक)

महाविद्यालयाचे नांव :

अ. क्र.	प्राध्यापकाचे नांव	पदनाम व विषय	शैक्षणिक अर्हता दिनांकास नमुद करावी	नियुक्ती आदेश व रुजु दिनांक	विद्यापीठाचे मान्यता आदेश (तदर्थ/नियमित तपशिलासह व त्यानुसार नियमित झालेला दिनांक	सेवाखंड असल्यास एकुल कालावधी दिवस	सेवाखंड क्षमापित केला असल्यास त्याबाबत विद्यापीठाचे / शासनाचे आदेश	यापुर्वी मिळालेल्या स्थाननिश्चितीचा तपसिल दिनांकासह	सेवाकालावधीत केलेल्या उदबोधन/उजाळा/अल्पकालावधीचा पूर्ण केल्याचा दिनांक कालावधीसह नमुद करावा	API मार्कस संपुर्ण परीक्षण कालावधी (वर्षनिहाय)			अपेक्षित स्थाननिश्चिती दिनांक	प्राचार्यांचे स्पष्ट अभिप्राय स्थाननिश्चितीकरीता शिफारस होय/नाही नसल्यास कारणासह शेरा नमुद करावा.
										वर्ष (I)	(II)	एकुण (III)		

अध्यक्ष स्थानिक महा.व्यवस्थापन समिती

विषयतज्ञ

विषयतज्ञ

कुलगुरु नामनिर्देशित प्रतिनिधी

शासन प्रतिनिधी

प्राचार्य

शेरा शासकिय प्रतिनिधी : मंजुर/नामंजुर.....

GONDWANA UNIVERSITY GADCHIROLI

FORM-A

Statement about the information of the Director of Physical Education for the placement under CAS

Academic Level ... to

Name of the Teacher: College:

Educational Qualifications: Assessment Period for Placement:.....

Assessment Year	Grade Obtained	Research Score	Date of Appointment	Date of Ph.D. Award	Date of Placement in Academic level 11	Date of Placement in Academic level 12	Date of Placement in Academic level 13A	Date of Placement in Academic level 14	Is Candidate on active role as per UGC clause 6.3 V of regulation 2018	Date of candidate application for CAS as per UGC clause 6.3.1 & 7.3.1 Gov. Mah.	Whether CAS Option exercised as per UGC 6.3 & 7.3 Gov. Mah	Certificate by the College
1	2	3	4	5	6	7	8	9	10	11	12	13
Total												
Average of Years												
Orientation/ Refresher /Short term course			Syllabus Upgradation Workshop	Teaching Learning & Evaluation	Faculty Development Programme	Teaching Learning & Evaluation	Technology Programmes	E-contents Developed in 4 Quadrants	Recommendations by Committee & Govt. Nominee			
Title	From	To							Recommended/Not Recommended			
Refresher Course									Academic Level To			
Refresher Course			w.e.f.									
			Designation:.....									

• This form should be send to University for CAS Committee.

Principal

GONDWANA UNIVERSITY GADCHIROLI

FORM-B

Profarma for recommendation of the Director of Physical Education for Placement under CAS

(Govt. of Maharashtra, vide G.R. No. Misc-2018/C.R.56/18/UNI-1, dated 08/03/2019)

Academic Level ... to

Date: / /

Name of the Teacher: College:

Assessment Period for Placement:.....

HTE Sevarth NO.....

Assessment Year	Grade Obtained	Research Score	Date of Appointment	Date of Ph.D. Award	Date of Placement in Academic level 11	Date of Placement in Academic level 12	Date of Placement in Academic level 13A	Date of Placement in Academic level 14	Is Candidate on active role as per UGC clause 6.3 V of regulation 2018	Date of candidate application for CAS as per UGC clause 6.3.1 & 7.3.1 Gov. Mah.	Whether CAS Option exercised as per UGC 6.3 & 7.3 Gov. Mah	Certificate by the College	
1	2	3	4	5	6	7	8	9	10	11	12	13	
Total													
Average of Years													
Orientation/ Refresher /Short term course			Syllabus Upgradation Workshop		Teaching Learning & Evaluation		Faculty Development Programme		Teaching Learning & Evaluation		Technology Programmes		
E-contents Developed in 4 Quadrants			Recommendations by Committee & Govt. Nominee										
Title			From		To		Recommended/Not Recommended Academic Level To					w.e.f.	
Refresher Course													
Refresher Course													
Refresher Course													

• This form should be send to University and Joint Director Higher Education after the completion of the processes.

Principal President /Secretary Subject expert Subject expert Subject expert HOD Govt. nominee Chairman of Committee society

Name of College: -----

**MINUTES OF SELECTION COMMITTEE FOR CAS PROMOTION as a University Deputy
Director/ College Director of Physical Education and Sports IN THE GRADE
AL - 14, in the Pay Scale of 144200 to 218200
of Dr -----of ----- College**

**The meeting of the Selection Committee duly constituted for CAS promotion of Shri/Ku/ Smt./Dr -
----- In the Pay Scale of was held on dated
----- at -----**

The following members were present :

- 1. Chairperson of Selection Committee -----
- 2. Government Nominee. -----
- 3. Hon'ble Vice-Chancellor Nominee -----
- 4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
- 5. Subject Experts 1 -----
- 7. Subject Experts 2 -----
- 8. Principal / Head of Department -----

The Principal of the college place the following document for the consideration of selection of Shri/Ku/Smt./Dr..... for AL 14 in the pay scale of 144200 to 218200 with reference as under -

- 1. Direction No. 3 of 2020 of Gondwana University, Gadchiroli.
 - 2. University Grand Commission Notification 18 July 2018
 - 3. Higher and Technical Education Department G.R. No- 2018/C.R.-56/18/UNI-1 –Dated 8 th March 2019 And 10 th May 2019.
- The committee resolves as under -**

- 1) It is Verified by the Committee that the Candidate has Completed more than three year of Service in A.L. -13 A.
- 2) The candidate has completed in the last three years one course/Programme -Refresher course or Research Methodology/ Workshop / Seminar / course / Teaching -Learning Evaluation Technology Pgm / FDP of two week / Two short term courses of dated..... from university/ Institute and from university/ Institute. /Taken / Developed one MOOC course./
- 3) Verified Evidence of Organizing competitions and coaching camps of two weeks duration
- 4) Verified Evidence of Hiving produced good performance of teams / athlets for competitions of state/ National / Inter university/ Combined University etc.
- 5) Awarded Ph. D. Degree in Subject..... fromUniversity Vide Notification No. Dated.....
- 6) The Teacher has been awarded performance assessment overall Grade **Good/ Satisfactory** during the last three years of Assessment period as per Appendix II Table 5.

After considering the performance of the concerned teacher and all the relevant documents, the candidate scored the satisfactory research score. The committee recommends the placement of Dr.

..... for CAS Promotion as In **Academic Level 14 University Deputy
Director/ College Director of Physical Education and Sports**
in the Pay Matrix of 144200 - 218200 with effect from

- 1. Chairperson of Selection Committee -----
- 2. Government Nominee. -----
- 3. Hon'ble Vice-Chancellor Nominee -----
- 4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
- 5. Subject Experts -----
- 7. Subject Experts -----
- 8. Principal / Head of the Deptt. -----

Interview Assessment

CAREER ADVANCEMENT SCHEME (CAS) FOR Grade AL 14 for Director Physical Education and Sports

ASSESSMENT SHEET

Name of the Teacher

College Name

A) 30 Marks : Contribution to Research

B) 50 Marks : Assessment of Domain Knowledge & Teaching Practices

C) 20 Marks : Interview Performance

Assessment Indicator	(A)Contribution to Research 30 Marks			(B) Assessment of Domain Knowledge & Teaching Practices 50 Marks					(C)Interview Performance 20 Marks			Total	Grand Total	Average
	Research Contribution	Skill Development	Total	Subject Knowledge	Communication	Presentation	Use of ICT Teaching	Total	Innovation Teaching	Confidence and Overall Presentation	Total			
Max Marks.	<u>15</u>	<u>15</u>	<u>30</u>	<u>14</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>50</u>	<u>10</u>	<u>10</u>	<u>20</u>	<u>100</u>	<u>700</u>	<u>100</u>
VC Nominee														
VC Expert														
Expert -1														
Expert -2														
Principal														
Govt Nominee														
Chairman														

(Name & Signature)

Subject Experts

1]

2]

V.C. Nominee

1] Nominee

2) subject Expert

Govt. Nominee

Principal

Chairperson of Selection Committee

**CAREER ADVANCEMENT SCHEME (CAS) FOR Grade AL 14 as a University Deputy
Director/**

COLLEGE Director of Physical Education and sports ASSESSMENT DETAILS

Name of the Director.....

College :.....

Date of Joining:.....

CAS Promotion Due date.....

Assessment Period (Due Period) :

summary of assessment criterion and Methodology for Director Phy Edu. as per Appendix II
Table 5

	criteria	Assessment Years			Overall Grade
		1	2	3	
1	Regularity in attending College	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory
2	Organizing intercollegiate compt	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
3	Participating in External Competitions	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
4	Upgradation of sorts infrastructure/ Development of playfields and sports	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
5	Participation of student/invited for coaching state/national level/ Organization of atleast three /Publication of Research papers	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
		Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
		Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
		Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	
	Annual Average Grade	Good/ Satisfactory	Good/ Satisfactory	Good/ Satisfactory	

Signatures of the Member of the Selection Committee.

1. Chairperson of Selection Committee -----
2. Government Nominee. -----
3. Hon'ble Vice-Chancellor Nominee -----
4. Hon'ble Vice-Chancellor Nominated Subject Expert -----
5. Subject Expert 1 -----
7. Subject Expert 2 -----
8. Principal / Head of the Deptt. -----

GONDWANA UNIVERSITY GADCHIROLI

FIXATION CERTIFICATE UNDER CAREER ADVANCEMENT SCHEME (CAS)

To be used in the case of those who elect to come to the UGC recommended scales of pay as approved by the Government of under the Government resolution, Govt. of Maharashtra, vide G.R. No. Misc-2018/C.R.56/18/UNI-1, dated 08/03/2019.

Fixation is approved/certified by the university as per the Clause 6.2 & 7.3.VI. of above GR.

1	Name of Affiliating University	Gondwana University, Gadchiroli		
2	Name of College			
3	Name of Teacher			
4	Subject			
5	Substantive/Officiating			
6	HTE Sevarth No.			
7	Qualifications			
	Name of Degree	Year of Passing	% of Marks	Division
8	Date of First Appointment in the college with pay Scale			
9	Date of Regular Appointment/ Permanent Appointment			
10	Total period of service in this college or in college coming under the Managements in old pay scale or any other services.			

DETAILS OF PAY FIXATION

1	Designation of the post in which pay is to be fixed	
2	Existing Scale	
3	Date of increment	
4	Academic Level	

APPENDIX-II

1	Basic Pay in New Academic Level	
2	Designation	
3	Academic Level	
4	Date of Next Increment	
5	Basic Pay after increment on date	

Registrar