



GONDWANA UNIVERSITY GADCHIROLI

Ordinance No. 21 of 2017

EXAMINATIONS LEADING TO THE TWO YEARS POST GRADUATE DEGREES NAMELY- M.COM., M.C.M., AND M.I.R.P.M., IN THE FACULTY OF COMMERCE, WITH SEMESTER PATTERN & CREDIT GRADE SYSTEM ORDINANCE, 2017.

WHEREAS, it is expedient to provide an Ordinance in respect of Examinations Leading to the two years Post Graduate Degrees namely - M.Com., M.C.M., M.I.R.P.M. in the Faculty of Commerce, with semester pattern and credit grade system for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance :-

1. This Ordinance may be called “ **Examinations leading to the two years Post Graduate Degrees namely - M.Com., M.C.M., and M.I.R.P.M., in the Faculty of Commerce with Semester Pattern & Credit Grade System, Ordinance 2017.**”
2. This Ordinance shall come in to force with effect from the date of its making by the Management Council.
3. The duration of the courses shall be as specified in teaching and examinations schemes attached with this ordinance and shall have University examinations at the end of each semester.
4. Subject to the compliance with the provisions of this ordinance and any other Ordinances in force from time to time, an applicant for admission to the examinations shall:

a) M. Com.-I

Subject to the compliance with the provisions of this Ordinance and other ordinances in force from time to time, an applicant for admission to this course shall have passed B.Com., B.Com. (Computer Application) or B.B.A. Degree examinations of Gondwana University, Gadchiroli or an equivalent examinations of any other recognized University.

b) M.C.M.

MCM I - A student who has passed any graduate Degree course in any stream can enroll for this course.

MCM II – A student passed 1st Semester examination of MCM I course.

OR

A student who has passed Post Graduate Diploma in Computer Commercial Application (PGDCCA) from Gondwana University or from RTM Nagpur University

OR

A student who has passed Post B.Sc. Diploma in Computer Science and Application (PGDCS&A) from Gondwana University or from RTM Nagpur University

c) M.I.R.P.M.

Semester - 1

- i) Any Degree from any stream and an examination recognized as equivalent thereto with English as one of the subject of passing and in such subjects and with such standard of attainments as may be prescribed .

Semester - III

- i) The applicant who has passed 40% subjects each of Semester –I & Semester II shall be eligible for admission to Semester III subject to ATKT rules & for IV Semester candidate should have appeared atleast o1 theory paper of Semester III.

OR

- ii) The applicant who has passed Post Graduate Diploma in Industrial Relations and Personnel Management (DIRPM)
5. The examination shall be held as far as possible, in winter and summer every year at such places and on such dates as may be decided by the university.
6. The ATKT rules for admission (Theory and Practical considered as separate passing head) shall be as given in the following table.

Admission to Semester	Candidates should have passed in all the subjects	Candidates should have passed at least two third of the passing heads of the following examinations.
Semester - I	*	
Semester – II	--	Candidate having appeared in at least 01 Theory subject of I semester Examination.
Semester – III	--	Candidate having passed 50% subjects of I semester and II semester each.
Semester – IV	--	Candidate having passed in 50% subjects of I semester and II semester each and appeared in atleast 01 theory paper of III semester examination.

* As mentioned in para 4 above

7. Without prejudice to the other provisions of an Ordinance relating to the examinations in general, the provisions of paragraphs 5,6,10 of the said ordinance shall apply to every collegiate candidate.
8. The tuition fees for the course/examination and the practical and other fees shall be as prescribed by the University from time to time and shall be applicable for the said examinations.
9. a. The Scope of the subject shall be as indicated in the respective syllabus in force from time to time.
- b. The medium of instruction and examinations shall be as per respective subject of the concerned language and for courses other than languages then there will be English/Marathi/Hindi for M.Com. & only English for M.C.M. & M.I.R.P.M. course.

10. The number of papers and the maximum marks assigned to each paper and minimum marks an examinee must obtain in order to pass the examination shall be as prescribed in relative appendix attached with this ordinance (A or B or C).
11. The classification of the examinees successful at the semester end examinations and at the end of final semester examination shall be as per the rules and regulations of credit and semester system.
12. Examinees who have passed in all the subjects prescribed for the first to fourth semester examinations, then Letter Grade will be allotted as per the following mentioned schemes.
13. Grades-Marks for each course (Theory and Practical) requiring minimum passing of 40 percent would be converted to grades as shown in Table – 1.

Table 1: Conversion of marks to grades in credit system

Marks Obtained	Grade	Grade Points
100-75	O	10
74-60	A	9
59-55	B	8
54-50	C	7
49-45	D	6
44-40	E	5
39 and less	F	0 (Failed)
Absent in Examination	X	--

- a. A student failed to score minimum 40% marks in each head of passing shall be given F grade.
- b. A student who passes the internal tests but fails in Semester End Examination of a course shall be given F grade.
- c. Student with F grade in a course would be granted credit for the course but not the grade for that course.
- d. Grade points earned in each paper shall be calculated as – Grade points obtained (vide Table 1 above) x Credits for the paper.

Definitions:

- I. “Credit” means the unit by which the course work is measured. For this purpose one credit means one hour of teaching work or two hours of practical work per week for 15 weeks in a Semester.
- II. Grade letter is an index to indicate the performance of a student in particular course (paper). It is the transformation of actual marks secured by a student in a course / paper. Grade letters are O,A,B,C,D,E,F.
- III. Grade Point is the weightage allotted to each grade letter depending on the range of marks awarded in a course / paper.
- IV. Credit Points refer to the product of No. of credits multiplied by the Grade Point for a given course / paper.

- V. Semester Grade Point Average (SGPA) refers to the performance of the students in a given semester. SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the courses / papers in a Semester.
- VI. Cumulative Grade Point Average (CGPA) refers to the Cumulative Grade Point Average weighted across all semesters.
- VII. ATKT refers to allowed to keep term in higher semester.

14. The computation of Semester Grade Point Average (SGPA) and Cumulative Grade point Average (CGPA) of an examinee shall be as given below :

- a. The marks will be given in all examinations which will include the college assessment marks and the total marks for each Theory / Practical shall be converted into Grades as per Table-1. SGPA shall be calculated based on Grade Points corresponding to Grade as given in Table 1 and the credits allotted to respective Theory / Practical shown in the scheme for respective semester.
- b. SGPA shall be computed for every semester and CGPA shall be computed only in IV semester. The CGPA of IV semester shall be calculated based on SGPA of all four semesters as per following computation :

SGPA	=	$\frac{C1 \times G1 + C2 \times G2 + \dots + Cn \times Gn}{C1 + C1 + \dots + Cn}$
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Where C1 = Credit of individuate Theory / Practical
 G1 = Corresponding Grade Point obtained in the
 Respective Theory / Practical

CGPA	=	$\frac{(SGPA) I \times (Cr) I + (SGPA) II \times (Cr) II + (SGPA) III \times (Cr) III + (SGPS) IV \times (Cr) IV}{(Cr) I + (Cr) II + (Cr) III + (Cr) IV}$
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Where, (SGPA) I = SGPA of Semester
 (Cr) I = Total Credits for I Semester
 (SGPA) II = SGPA of II Semester
 (Cr) II = Total Credits for II Semester
 (SGPA) III = SGPA of III Semester
 (Cr) III = Total Credits for III Semester
 (SGPA) IV = SGPA of IV Semester
 (Cr) IV = Total Credits for IV Semester

CGPA	Final Grade
9.0 – 10	O
8.0 – 8.9	A
7.0 – 7.9	B
6.0 – 6.9	C
5.5 – 5.9	D
5.0 – 5.4	E
4.9 and less	F (Failed)

Final result will be indicated by CGPA based on SGPA of all the four semesters and Grade Sheet will only show the grade and the grade points and not the marks.

15. Provisions of the Ordinance relating to the award of grace marks for passing an examination securing higher Grade distinction in subjects as updated from time to time shall apply to the examination under this ordinance.
16. The names of the successful examinee passing the examination as a whole in the minimum prescribed period and obtaining prescribed number of places securing the grades as per adopted credit grade system shall be arranged in order of merit as provided in ordinance relating to examination in general.
17. No candidate shall be admitted to an examination under this ordinance, if he/she has already passed the same examination of this university or of any other university.
18. An examinee who does not pass or who fails to present himself for the examination shall be eligible for admission to the same examination on payment of a fresh fee and such other fees as may be prescribed.
19. An unsuccessful examinee at any of the above examination shall carry college internal assessment Marks of the theory/Practical examination / to his/her college assessment marks in the subject or subjects in which he/she shall be examined for total marks comprising of theory and internal assessment together at his / her successive attempts.
20. The candidate may take all the examination as per the provision for ATKT simultaneously but his result of final semester shall not be declared unless he is declared successful at lower semester examination.
21. If an examinee failed to pass the post graduate programme within five successive years (for four semesters degree) from the date of his / her first admission to particular post graduate programme he / she shall be declared as "Not Fit for the Course (NFC)" and he / she will not be allowed to appear further for any previous examination of the course.
22. The semester end examination shall be conducted by the Gondwana University, Gadchiroli in the allotted centers.
23. The research dissertation / project / term work shall be compulsory.
24. The external (Private) candidates are not allowed for this course .
25. The successful examines for all semesters of the examinations shall be awarded a degree of M.Com., M.C.M., M.I.R.P.M. under the Faculty of Commerce in the convocation for the year concerned.

(statement of object and reasons)

The Vice-chancellor of the university had issued Direction No. 120 of 2012 on 28/6/2012 in respect of Direction governing the examination leading to award of the two years Post Graduate Degree Course in the Faculty of Commerce with Semester Pattern and Credit Grade System from the year 2012-13, under provision of section 14 (8) of the Maharashtra university Act, 1994.

The subject matter of the Direction is required to be regulated by an Ordinance as provided under the Act.

In view of the above, the existing Direction is required to be converted into an ordinance as provided under the Act, hence this Draft Ordinance is prepared for consideration of the Academic council and the Management Council.

APPENDIX-A

**Scheme of teaching and examinations under credit based semester pattern for
M.Com Degree Course.(Master of Commerce)**

Semester-I

Sr. No.	Subject	Course Scheme			No.of Credits	Examination Scheme							
						Maximum Marks				Minimum Passing Marks			
		L	T	P		ESE	P	IA	Total	ESE	P	IA	Total
1	Advanced Financial Accounting	4	-	-	5	80	-	20	100	32	-	8	40
2	Indian Financial System	4	-	-	4	80	-	20	100	32	-	8	40
3	Managerial Economics	4	-	-	4	80	-	20	100	32	-	8	40
4	Marketing Management	4	-	-	4	80	-	20	100	32	-	8	40

Semester-II

Sr. No.	Subject	Course Scheme			No.of Credits	Examination Scheme							
						Maximum Marks				Minimum Passing Marks			
		L	T	P		ESE	P	IA	Total	ESE	P	IA	Total
1	Research Methodology	4	-	-	5	80	-	20	100	32	-	8	40
2	Advanced Cost Accounting	4	-	-	5	80	-	20	100	32	-	8	40
3	Co-operation and Rural Development	4	-	-	4	80	-	20	100	32	-	8	40
4	Human Resource Management	4	-	-	4	80	-	20	100	32	-	8	40

Semester-III

Sr. No.	Subject	Course Scheme			No. of Credits	Examination Scheme							
						Maximum Marks				Minimum Passing Marks			
		L	T	P		ESE	P	IA	Total	ESE	P	IA	Total
1	Statistical Techniques	4	-	-	5	80	-	20	100	32	-	8	40
2	Tax Procedures & Practice	4	-	-	5	80	-	20	100	32	-	8	40
3	Computer Application in Commerce	4	-	-	4	80	-	20	100	32	-	8	40
4	Service Sector Management	4	-	-	4	80	-	20	100	32	-	8	40

Semester-IV

Sr. No.	Subject	Course Scheme			No. of Credits	Examination Scheme							
						Maximum Marks				Minimum Passing Marks			
		L	T	P		ESE	P	IA	Total	ESE	P	IA	Total
1	Advanced Management Accounting	4	-	-	5	80	-	20	100	32	-	8	40
2	International Business Environment	4	-	-	4	80	-	20	100	32	-	8	40
3	Entrepreneurship Development	4	-	-	4	80	-	20	100	32	-	8	40
4	Seminar (Audit Course)				2								
5	Project	4	-	-	12	-	E50 I50	-	100		E20 I20	-	40

E=External Examiner; I- Internal examiner;

Summary of the Total Marks and Credits

Sr. No.		Marks			Credits
		Semester End Exam.	Internal Assessment	Total	
1	Semester – I	320	80	400	17
2	Semester – II	320	80	400	18
3	Semester – III	320	80	400	18
4	Semester – IV	340	60	400	27
Total		1300	300	1600	80

- The Semester End written examination of all subjects shall be conducted by the University.
- The performance of the learners will be evaluated in two Components, One component will be the continuous assessment by the College/ Department (**Internal assessment**) carrying 20% marks and the second component will be the **Semester wise End Examination** carrying 80% marks. The allocation of marks for the Internal Assessment and Semester End Examination for all subjects except Project will be as shown below:

1a	Two periodical class tests	08 marks
1b	An assignment/ Viva/ Group Discussion/ Seminar based on curriculum to be assessed by the teacher concerned	08 marks
1c	Overall conduct as a responsible learner	04 marks
1	Internal assessment Total marks	20
2	Semester wise End Examination marks	80
Total marks per subject		100

Guideline for Project:-

- For Project work, a group of 8-10 students per guide /supervisor has to be allotted by the respective College/ University Department.
- A copy of Project work (Printed or Type Written) shall be submitted to College/ University Department fifteen Days prior to the date of commencement of Semester-IV Examination, which will be retained by the college/Department for internal evaluation purpose.

- A Candidate shall submit with his/her project work, a certificate from the Guide to the effect that the candidate has satisfactorily completed the Project work and that the Project work is the result of the candidate's own work.
- Candidate shall submit his declaration that the Project is the result of his own research work and the same has not been previously submitted to any examination of this University or any other University. The Project shall be liable to be rejected and /or cancelled if found otherwise.
- The Project work shall be evaluated through Viva-voce at the College/ Department by one internal examiner appointed by the Principal/Head of the Department and one external examiner appointed by the University.
- For Project work/Research work a **Maximum of 20** students (2 group) per guide /supervisor has to be allotted by the College/ University Department. **FOUR** periods per week of one hour duration shall be the work load allotted to project guidance for 20 students.
- The Project guide /supervisor must possess M.Phil. or Ph.D. degree of Faculty of Commerce or should be a full time approved Teacher
- The admitted student shall deliver a seminar in IV semester on any topic from the prescribed curriculum and the department shall certify to the university accordingly being a Audit course.

Guidelines for Setting Question Papers of I, II, III & IV semester End Examinations.

- i) The question paper should be set in such a manner so as to cover the complete syllabus as prescribed by the University.
- ii) The numerical questions in any of the subjects shall be set in ENGLISH only and the candidate shall have to answer such questions in ENGLISH only. The candidate may answer non-numerical questions in ENGLISH, MARATHI or HINDI.
- iii) The duration of the Semester wise End Examination shall be 3.00 Hours per course.
- iv) The Question paper for all subjects of all semesters except Project of semester IV shall be approved by the Academic council.
- v) The internal evaluation of all subjects shall be done at College/ Department by the respective subject teacher.

**SCHEME OF TEACHING AND EXAMINATIONS FOR
POST GRADUATE DEGREE OF MASTER OF COMPUTER MANAGEMENT
(M.C.M.)**

Semester – I

Sr. No.	Subject	Course Scheme			No.of Credits	Examination Scheme							
		L	T	P		Maximum Marks				Minimum Passing Marks			
						ESE	P	IA	Total	ESE	P	IA	Total
1	Commercial Practices	4	-	-	04	80		20	100	32		08	40
2	Information and Communication Technology	4	-	-	04	80		20	100	32		08	40
3	Office Automation	4	-	-	04	80		20	100	32		08	40
4	Programming Techniques with C	4	-	-	04	80		20	100	32		08	40
5	Practical-I based on Theory Paper- 2 and 3	-	-	6	03	-	E-25 I-25	-	50	-	E-10 I-10	-	20
6	Practical-II based on Theory Paper- 4	-	-	6	03	-	E-25 I-25	-	50	-	E-10 I-10	-	20

- **Internal Theory Paper Marks:** It includes Seminar, Assignment, Unit Test, Book Reviews etc
- E- External Examiner Marks , I- Internal Examiner Marks**

**POST GRADUATE DEGREE OF MASTER OF COMPUTER MANAGEMENT
(M.C.M.)**

SEMESTER – II

Sr. No.	Subject	Course Scheme			No. of Credits	Examination Scheme							
		L	T	P		Maximum Marks				Minimum Passing Marks			
						ESE	P	IA	Total	ESE	P	IA	Total
1	DBMS Concepts	04			04	80		20	100	32		08	40
2	System Analysis and Project Management	04			04	80		20	100	32		08	40
3	Operating System and Linux	04			04	80		20	100	32		08	40
4	Computerized Accounting using Tally	04			04	80		20	100	32		08	40
5	Practical-I based on Theory Paper-1 and 2	-	-	06	03	-	E-25 I-25	-	50	-	E-10 I-10	-	20
6	Practical-II based on Theory Paper-3 and 4	-	-	06	03	-	E-25 I-25	-	50	-	E-10 I-10	-	20

- **Internal Theory Paper Marks:** It includes Seminar, Assignment, Unit Test, Book Reviews etc

E- External Examiner Marks , I- Internal Examiner Marks

INTERNAL ASSESSMENT MARKS EVALUATION SCHEME

- The final total assessment of the candidates is made in terms of an Internal assessment (Sectionals) and an external assessment for each course.
- For each paper, 20 marks will be based on internal assessment and 80 marks for semester end examination (external assessment), unless otherwise stated.
- The division of the 20 marks allotted to internal assessment of theory papers is on the basis of the following
 - i) Home Assignment
 - ii) Class Test Examination Performance
 - iii) Seminar
 - iv) Case Studies
 - v) Group Discussion
 - vi) Field Work
 - vii) Study Tour
 - viii) Paper Presentation
 - ix) Book Review
 - x) Involvement in Departmental and College Activities
 as determined by the teacher in respective subject and moderated by Head of the Institute/Principal.

Practical & Project Examination Scheme

- i) **Time:** Minimum 2 Hours 30 Min. for conducting the practical examination subject to condition number of computers and printers available at the center ie if ratio of student and number of computer are same.
- If there are less number of computer (50%) than total Enroll students for practical examination then additional 2 hours
 - If there is less number of computer (25%) than total Enroll students for practical examination then additional 4 hours.

ii) Practical Examination Evaluation Scheme

- | | |
|---|-----------------|
| 1) One question to Write and Execute for Taking Printout of Program | 20 Marks |
| 2) One question to Write Program or from Practical Index | 10 Marks |
| 3) Record | 10 Marks |
| 4) Viva | <u>10 Marks</u> |

50 Marks

iii) **Project :** Head/Co-ordinator of Computer Dept. must reject any title which is already carried out in any course in the college. It must maintain a Record that lists the projects along with other detail (like Project Title, Guide, Session, Platform and Number of students working on project) that was carried out so far and must be shown to external examiner at the time of examination. *If any project found duplicate of nature then it will consider as copy and action will taken against Head/Co-ordinator. In case of Non approved lecture action will be taken against Principal of college.*

Classification of Marks on Project

Report, Documentation and Project Execution	70 % Marks
Viva voce	30 % Marks

Total Marks	100 % Marks

Master of Computer Management (MCM)

Question Paper Scheme

Time: 3 Hours

Max. Marks: 80

Q1 Either (From Unit 1)

- a)
- b)
- Or
- c)
- d)

8 * 2 = 16

Q2 Either (From Unit 2)

- a)
- b)
- Or
- c)
- d)

8 * 2 = 16

Q3 Either (From Unit 3)

- a)
- b)
- Or
- c)
- d)

8 * 2 = 16

Q4 Either (From Unit 4)

- a)
- b)
- Or
- c)
- d)

8 * 2 = 16

Q5 Short Question (One compulsory question from each unit)

- a)
- b)
- c)
- d)

4 * 4 = 16

Appendix -C

**SCHEM OF TEACHING AND EXAMINATIONS FOR
MASTER OF INDUSTRIAL RELATIONS AND PERSONNEL
MANAGEMENT (M.I.R.P.M.)**

Semester - I

Sr. No.	Subject	Course Scheme			No.of Credits	Examination Scheme							
		L	T	P		Maximum Marks				Minimum Passing Marks			
						ESE	P	IA	Total	ESE	P	IA	Total
1	Principles and practice of management	04			04	80		20	100	32		08	40
2	Personnel management	04			04	80		20	100	32		08	40
3	Human resource development-I	04			03	80		20	100	32		08	40
4	Organizational behaviour.	04			03	80		20	100	32		08	40
5	Managerial communication	04			03	80		20	100	32		08	40
6	Managerial economics	04			03	80		20	100	32		08	40

T=Theory, I=Internal assessment

Semester - II

Sr. No.	Subject	Course Scheme			No.of Credits	Examination Scheme							
		L	T	P		Maximum Marks				Minimum Passing Marks			
						ESE	P	IA	Total	ESE	P	IA	Total
1.	Work study and job evaluate on	04			04	80		20	100	32		08	40
2.	Human resource development-II (Training & Development)	04			04	80		20	100	32		08	40
3.	Social Security and Labour Welfare	04			04	80		20	100	32		08	40
4.	Industrial psychology & sociology .	04			04	80		20	100	32		08	40
5.	Strategic management	04			04	80		20	100	32		08	40
6.	Computer applications in management	04			04	80		20	100	32		08	40

T=Theory, I=Internal assessment ,

A) Pattern of Questions Paper for M.I.R.P.M.

1. Question paper will consist of ten questions and the examinee will attempt any five questions.
2. Ten questions will be on entire syllabus.
3. Each paper will be of 3 hours duration.
4. Minimum passing marks in each head (Theory, Practical, and Internal assessment) will be 40%.

Scheme Of Examination:

- i) **M.Com.** Course will be conducted through semester pattern.
- ii) Total duration of course will be two years. Each year two semesters will be conducted.
- iii) First Semester will be conducted at the end of first Term and Second Semester will be conducted at the end of second Term. In the same manner the Semesters for second year will be conducted.
- iv) Each subject/paper during each semester will carry 100 marks. Out of this, 80 marks will be allotted to University theory papers and 20 marks to be given by each college through internal evaluation.
- v) University Question Paper of each Semester for each subject is of 80 marks only.

University Question Paper (Theory)	= 80 marks
Internal Evaluation	= 20 marks

Total	= 100 marks

M.Com. Part – I Semester System
Pattern of Question Paper- For semesters
Duration : 3 Hours -Total Marks – 80
Sem. I & Sem. II
Total Marks 80

Instructions:- 1) All Questions carry equal marks.
2) Figures to the right indicate marks.

Q.No.1	Long Answer	16 Marks
Q.No.2	Long Answer	16 Marks
Q.No.3	Long Answers	16 Marks
Q.No.4	Long Answers	16 Marks
Q.No.5	Long Answers	16 Marks
Q.No.6	Long Answers	16 Marks
Q.No.7	Long Answers	16 Marks
Q.No.8	Long Answers	16 Marks

(Two question from each units)

Unit wise distribution of marks :

Units	Marks
1 st	20
2 nd	20
3 rd	20
4 th	20

Total Theory Paper :	80
Internal Evaluation :	20

Total :	100

University Question Paper (Theory)	= 80 marks
Internal Evaluation	= 20 marks

Total	= 100 marks