



# GONDWANA UNIVERSITY GADCHIROLI

## Ordinance No. 3 of 2017

### NUMBERING, CITATION AND TITLING OF RULES AND DRAFT RULES, ORDINANCE, 2017.

Whereas it is expedient to provide for Numbering, Citation and Titling of Rules and Draft Rules the Management Council is hereby pleased to make the following Ordinance:-

#### SHORT TITLE

This Ordinance may be called Numbering Citation and Titling of Rules and Draft Rules, Ordinance, 2017.

#### Commencement:-

This Ordinance shall come into force with effect from the date of its making by the Management Council.

#### Definitions:

In this Ordinance, unless the context otherwise requires:-

- A. "Act" means Maharashtra Universities Act, 1994 (Maharashtra Act No. XXXV of 1994)
- B. "Rule" means a Rule made in accordance with the provisions of Section 55(2) of the Act, and includes amending Rules and Repealing rules, if any
- C. "Draft Rule" means a draft of a Rule prepared for circulation and/or circulated for the consideration of the competent authority.
- D. "Rule Register" means a Register maintained in the office of the Registrar, containing a statement showing the progress of the passage of the Draft Rule.
- E. "Statement" means a statement given in Appendix "A" which shall form part of Rules Register.
- F. "Column" means a column of the statement as given in the Rules Register.
- G. "Rules Book" means a book( if any, prepared or may be prepared) having all Rules printed therein.
- H. "Original Rules" means the rules in existence before the commencement of this Ordinance.
- I. "New Rules" means the rules made after the commencement of the Ordinance.
- J. "Main Rule" means the rule which is proposed to be amended or amended by the provisions of another Rule.
- K. "Amending Rule" means rule containing proposals for amending provisions of another Rule.
- L. "Form of the Rule" means Form No. 1 or Form No. 2, as the case may be appended to this Ordinance.
- M. "registrar" means the Registrar appointed under Section 17 of the Act and includes the person authorized by him to carry out the purposes of this Ordinance. And
- N. "Continuous Numbering" means numbering which will begin with 1 and consecutively numbered during the calendar year.

#### Form of rules:

Whenever any draft Rule is introduced for consideration of any authority/ body it may be introduced, as far as practicable, in an appropriate form, i.e. either in Form No. 1 or in Form No. 2 as the case may be.

#### Title to be in Para 1 of the Draft:

Suitable title of such rule shall necessarily be mentioned in Para 1 of the Draft rule, Citation and Numbering of Draft Rules.

- (1) Whenever any Draft Rule is received by the Registrar for circulation amongst the members of the authority/ body, he shall be cause to fill in the entries in column Nos.1 to 5 of the Rule Register. Entries in other column may be filled in an appropriate time.
- (2) Draft Rule number assigned to each Draft rule shall be as mentioned in column No. 1 and may be in order of its receipt in the Registrar's office. If more than one Drafts are received on the same day, Registrar shall decide which Draft shall be assigned which number.
- (3) Draft Rule numbers assigned to all Draft Rules in column No.1 shall be continuous during the calendar year and in all further proceeding each Draft rule shall be cited by its number given in column No.1 and year in column No. 2 (and also followed by its title, if convenient) in the following manner:-

#### Draft Rule No.1 of 2015

"Numbering, Citation and Titling of Rules and Draft Rules, Rule, 2015"

Citation and Numbering of Rules:

- (1) Whenever any Draft Rule is approved by the Management Council it shall be cited as Rule thereafter
- (2) The Registrar shall be allot Rule number to each Rule and shall mention that number in Column No. "A". All Rules shall be given continuous numbering during the calendar year, and may be cited in the following manner:-  
Rule No.1 of 2016" (followed by the title)

Rue number assigned to each Rule shall be in order of its approval by the Management Council, irrespect of its Draft Rule number. If more than one Rule are approved by the Management Council on the same day earlier numbered draft shall be given earlier Rule number.

Citation of Original Rules:

Each original rule may be cited as Original Rule by its appropriate number in the following manner:-

"Original Rule No. 24" (followed by the title, if any)

Preparing a Rules Book:

- (1) Registrar shall prepare, "Gondwana university Gadchiroli Book". as eatrly as possible, and in any case not later than one month from the date of the commencement of the Ordinance.
- (2) All original Rules may be printed in the rules Book in order of their serial numbers.
- (3) Rule Book may consist of one volume or more, but pages of all the volumes shall be given continuous page numbering, as if it is a one volume.
- (4) Whenever Rules Book is prepared," Chronological Table" may be printed in the beginning of the book, contents of such table may be as given in Table "A" appended to this Ordinance.

Keeping Rules Book Up-to-date:

- (1) All new Rules may be printed in their chronological order, in the page size of the Rule book. All such supplementary pages may be given further continuous page numbering as if they are a part of the Rules Book, and these pages shall be deemed to b the part of Rules Book.
- (2) This process of adding supplementary pages to the Rules Book shall be continued until all the copies of the Rules Book are exhausted.
- (3) Whenever it appears to the Registrar that copies of the Rules Book are nearing out of stock, he shall cause to make the Rules Book up-to-date by merging the relevant provisions of all amending Rules in the main rule, thereupon such an amending Rule need not be printed in the up-to-date edition of the Rules book. However, at an appropriate place, it may be mentioned that-  
"Rule No. \_\_\_\_\_ of \_\_\_\_\_ not printed because of its merger in the main Rule, i.e. Original Rule No. \_\_\_\_\_ or Rule No. \_\_\_\_\_ of 20\_\_\_\_.
- (4) In such up-to-date edition of Rules Book, whenever it is so prepared, it may be mentioned in the beginning of each of the main rule, if that be the case, that  
"As amended by Rule No. \_\_\_\_\_ of 20 \_\_\_\_\_ and further amended by Rule No. \_\_\_\_\_ of 20 \_\_\_\_\_"
- (5) If any Rule is repealed by any further Rule, repealed Rule need not be printed in the Rules book, Whenever the book is made up-to-date. However, at an appropriate place, it may be mentioned that-
- (6) "Original Rule No. \_\_\_\_\_ or Rule No. \_\_\_\_\_ of 20 \_\_\_\_\_ not printed, since repealed by rule No. \_\_\_\_\_ of 20 \_\_\_\_\_"

Copies of Rules Book Making available to public:

Copies of Rules Book including the supplementary pages thereof may be made available to the public and the Registrar may fix the appropriate price for the same.

Provided that the Registrar may make copies of several Rules available separately and separate price may be fixed by him for such separately available Rules.

Any word or expression occurring in the Act and used in any Rules, Shall unless there is anything repugnant in the subject or context, have the meaning assigned to it in the Act.

13. (1) in these Rules, unless a different intention appears-

- (a) words referring to the masculine gender shall be taken to include a reference to the feminine gender and
- (b) words in the singular shall include the plural and vice versa

(2)Any reference in any Rule of an authority or officer, created by or under the Act, shall unless repugnant to the context be read a-reference to the appropriate authority or officer of the university.

14. (1) Where in any Rule, any Act or proceeding is directed or allowed to be done or taken by any authority or officer of the university on a certain day or within a prescribed period, then, if the last of such day is a public holiday, the Act or proceeding shall be considered as done or taken on the due time, if it is done or taken on the next succeeding working day.

(2) If any person is required to perform a act or duty on a particular day or within a particular period and such day or the last of such day is a public holiday, it shall not be invalid, if it is done on the next succeeding of working day.

(3) Any act done by the authority or officer of the university on a day, which is a public holiday, shall not be invalid by reason only of its having been done on that day.

15. Whereby any Rule, any power is conferred or duty is composed, then, unless a different intention appears, that power may be exercised and that duty may be performed from time to time as occasion requires.

16. Whereby any rule, a power to make any appointment is conferred, the authority or officer for the time being having power to make the appointment shall, unless otherwise provided in any rule also have power to suspend or dismiss any person appointed by it in exercise f that power.

17. Whereby any rule, a power to make or issue an instrument is conferred, then that power includes a power, exercisable in like manner and subject to like a and , if any, to add to amend, vary, or any instrument made or issued.

18. No act done or omitted to be done or action taken under any of these rules shall be invalid by reason of any irregularity committed in doing or omitting to do any act or taking any action, if such act or action does not prejudicially affect the substances of the matter.

19. Each Draft Rule shall be accompanied by a “ statement of object and reason giving brief outline of reasons for introducing the Draft Rule and the objects that are intended to b achieved.

#### Statement Object and Reasons

As per provision is made under section 55(2) of the Maharashtra Universities Act 1994, any authority or body may, subject to the previous approval of the Management Council, make Rules.

For providing manner, style and format for preparing Draft rule, Amending Draft Rule, this ordinance is prepared.

#### STATEMENT SHOWING THE PROGRESS OF THE PASSAGE OF THE DRAFT RULE.

(See Para 3E)

Draft No	Year	Title of the Draft Rule	Date of numbering the Draft	Introduced in management Council for previous approval	Consideration by the authority			Meeting	Item no	Result approved/rejected
					Meeting date	Item no	Result accepted/rejected			
1	2	3	4	5	6	7	8	9	10	11

Rule no.	Remark	Final position of Rule vis-à-vis Draft Rule			
		Rule no in Serial order	Year	Relevant Draft Rule no.	year

FORM OF RULE

(SEE paras 3L &4)

Form no 1.

DRAFT RULE No..... Of 20.....

Title of Rule/ Draft Rule 20.....

WHEREAS it is expedient to provide rule irrespective of title of rule/ draft rule for the purposes here in after  
The management Council is hereby pleased to approve the following rule:-

- 1. This Rule may be called “ ..... Rule, 20.....”
- 2. This rule shall come into force with effect from

\*(a) the date which the Management Council may by resolution prescribe.

\*(b) the date of its approval by the Management Council.

\* © the date of its publication in the Gondwana University Gadchiroli Gazette.

3. In this Rule, unless the context otherwise requires-

(a) “ .....” means .....

(b) “ .....” means .....

(c) “ .....” means .....

4. ( Here give the paras to cover the subject matter of the Rule.

5. +The original Rule No. .... or the Rule No. .... Of 20..... Is hereby repealed.

Provided that, such repeal shall not-

- (i) Affect the previous operation of the Rule so repealed or anything duty done or suffered thereunder.
- (ii) Affect any right, privilege, obligation or liability acquired, accrued or incurred under the Rule so repealed.
- (iii) Affect any penalty, forfeiture or punishment incurred in respect of any offence committed against the Rule so repealed;  
or
- (iv) Affect any investigation, legal proceedings or remedy in respect of any such right, privilege, obligation, liability, penalty, forfeiture or punishment as aforesaid;

This is a style .....

- (i) Or (ii) or (iii) as may be required

+ This is necessary only when an earlier Rule on the subject is sought be repealed by this Rule.

FORM OF RULE

(see paras 3 L& 4)

Form No. 2

Draft Rule No. .... Of 20 .....

(here enter the title of the Rule) (Amendment) Rule,20\_\_

As it is expedient (further\*) to amend the Rule No. .... Of 20 ..... i.e.

Here enter the Title/name of the main Rule for the purposes hereinafter appearing; the Management Council is hereby pleased to approve the following Rule:-

- 1. This Rule may be called “(here enter the Title/Name of the main Rule) (Amendment) Rule, 20\_\_”
- 2. This Rule shall come into force with the effect from-

\*\* (i) the date which the Management Council may by resolution prescribe.

OR

\*\* (ii) the date of its approval by the Management Council

OR

\*\* (iii) the date of its publication in Gondwana University Gadchiroli Gazette.

- 3. In para ..... Of the Rule No. of 20\_\_ (hereinafter referred to as the Main Rule) in respect of (here enter the Title/ Name of the Main Rule):-

- (i) In sub-para(1) the words “ .....” Or the words , brackets, letter, sign and figures “ .....” Shall be deleted;
- (ii) In sub-para (2) for the words “ .....” the words “ .....” shall be substituted;
- (iii) After sub-para(3) the following sub para shall be inserted, namely:-
- (iv) For sub-para (4) the following sub-para shall be substituted, namely:

- (v) “ (4) .....
- (vi) The sub-para (5) the following words shall be added, namely:-
- (vii) The following provision be added to sub-para (3) of para (40 i.e. :-  
“ provided that .....”

4. In Main rule, para ..... shall be deleted.
5. For para ..... of the main Rule, the following para shall be substituted, “ .....”
6. After para 6 of the Main Rule, the following para shall be inserted.  
“7.....” and paras 7, 8 and 9 shall be renumbered as paras “8, 9 and 10 respectively.
7. To para ..... Of the Main rule, the following words/provision shall be added  
“ .....”
8. Para ..... of the Main Rule shall be renumbered , the following sub-para shall be added”- “ .....”
9. In sub clause “.....” of clause “.....” of sub-para “.....” Of para “.....” of the Main Rule, following words shall be inserted after the words “.....” And before th words “.....”

\*To be omitted if any Ordinance is being amended for the first time

\*\* (i) or (ii) or (iii) as may be required

++ Here enter the Title/Name of the main Ordinance.

Mention is necessary, if more than one paras are to be amended..

TABLE ‘A’

{SEE PARA, 9(4)}

CHRONOLOGICAL TABLE TO GONDWANA UNIVERSITY GADCHIROLI

RULES BOOK-EDITION 20\_\_

Original or Year	Rule No.	Short Title or Subject	How repealed or amended by further Rules	Date of the coming into force	Page
1	2	3	4	5	6

GONDWANA UNIVERSITY,GADCHIROLI

Draft Ordinance No. \_\_\_\_\_ of 2015

EXAMINATIONS LEADING TO THE THE DEGREE OF BACHELOR OF ARTS(B.A) IN THE FACULTY OF ARTS  
(THREE YEAR DEGREE COURSE) WITHIN SEMESTER PATTERN AND CREDIT GRADE SYSTEM ORDINANCE,  
2015

Whereas, it is expedient to provide n Ordinance in respect of Examinations leading the Degree of Bachelor of Arts (B.A.) in the faculty of Arts(Three Year Degree Course with semester pattern and credit grade system, for purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance:-

This Ordinance shall come into force with effect from the Acedemic session 2015-2016.

3. Definations

- a. "Degree" means Under Graduate Degree.
- b. " Student" means student admitted to Under Graduate programmes under this Ordinance.
- c. Board of Students" means Board of Studies of the University in the subject of group of subjects comprised in the faculty.

4. Subject to compliance with the provisions of the Ordinance and of other Ordinance in the force from time to time, an applicant for admission to the Semester I examination of the degree course offered with this Ordinance shall have the eligibility as mentioned below.

I) The 12<sup>th</sup> standard Examination of the Maharashtra State Board of the Secondary/Higher Secondary Education or/and Examination recognized as equivalent thereto with English as one of the subjectof passing and in such subject and with such standard of attainments as amy be prescribed.

II) The XII Standard Examintion of Maharashtra State Board of secondary and Higher Secondary education in Vocational(MCVC) Stream with one Language only

5. The Examinations leading to the Degree namely, B.A. shall consist of Six Semesters.
6. The duration of each of vthe above semester shall be of half(6months) academic year with an Examination at the end of each half Academic year.
7. The exam,inations leading to the Degree specified in the paragraph 5 shall be held twice a year in Winter and Summer at such places and on such dates as may be specified by the controller of Examinations, University, Gadchiroli.

Evaluation scheme

Assessment procedure incorporates a suitable evaluation system supported by model “Credit Grade system” involving letter grades as per the suggested guidelines by, UGC for under graduate programs in the Faculty of Arts.

The evaluation of students in a course is a continuous process and is based on their performance in different methodological tests/ examinations as mentioned below:

Theory Subject with or without Practical component:

It is broken into various components as mentioned below:

- i) Internal Assessment (IA) – I will be carrying 20% weightage and shall be monitored based on parameters like, assignments, class tests, seminars, project, oral examination etc. and that the break-up of weightage to these parameters are as specified in the syllabus of the given subject.
- ii) End Semester Examinations (ESE) - This parameter shall carry weightage of 80% for theory subjects without practical and 50% for theory subjects with practical component and the examination will be conducted by the affiliating University at the end of the Semester.
- iii) Practical(P) :- It will be carrying weightage as specified in the course and examination scheme of the respective course. The various components of evaluation for this parameters shall be as specified in the syllabi of the given subject.

The Table I given below summarizes weightage in percent to the individual components of proposed ‘Evaluation System’ to be adapted for the theory subjects with and without practical component of UG programs in the Faculty of Arts.

Table 1: Evaluation System						
For Theory Subject			For Theory Subject having Practical Component			
ESE	Internal Assessment	Total	ESE	Practical	Internal Assessment	total
80	20	100	50	30	20	100

Pattern of End Semester Examination:

1. There will be four/five units in each paper
2. Question paper will consist of five questions and all questions shall be compulsory.
3. Five questions will be based on four units as Specified in the syllabi of the given subject with internal choice only.

4. Fifth question will be compulsory having subject questions from of the each of the four units with equal weightage and there will be no internal choice.
5. Each paper will be of 3 hours duration
6. Minimum passing marks in each head (Theory, practical, and Internal Assessment) will be 35%.

Promotion/ Absorption Scheme:-

The admission to thye given Degree Course shall be subjected to ATKT rules as given below.

Admission to Semester	Candidate should have passed in following examinations	Eligibility for Admission
Semester-I	12 <sup>th</sup> Class (any stream)	--
Semester-II	--	Candidate should have passed in at least 01 Theory paper of Semester I
Semester-III	----	Candidate should have passed in 40% subjects of Semester-I &Semester II
Semester-IV	-----	Candidate should have passed 40% subjects each of Semester-I &Semester II & appeared in at least 01 Theory paper of Semester III
Semester-V	Semester I &II	Candidate should have passec SEm. I& II & 40% subjects each of Semester III& IV
Semester-VI		Candidate should have passed 40% subjects each of Semester-III &Semester IV & appeared in at laest 01 Theory paper of Semester V

10. An examinee who passed in any subjects shall, at his option, be exempted from appearing in that subject at the subsequent examination.