

From:

THE CHIEF SUPERVISOR OF EXAMINATIONS

at.....Centre
(Address).....
.....

To,

THE EXAMINER.....
Subject & Paper Examination.

Dated 20

1. The undersigned has to report despatch of Packet(s) duly packed and sealed, by Messenger/Rail/Post containing Answer-books in subject of candidates examined at this center.
2. The Railway Invoice for the packet(s) is sent herewith.
3. Roll Numbers of candidates absent from examination are noted on the reverse.

Officer-in-charge of the Examinations
at Centre
(P. T. O.)

----- cut here ----- cut here ----- cut here -----

To,

Shri.

THE CHIEF SUPERVISOR OF EXAMINATIONS

at Center
(Address)
.....

Sir,

I have the honour to acknowledge the receipt of Examination Answer-books as noted in your Docket No. dated, the 20

Yours faithfully

The

Examiner in

(2)

Examination:

.....

Subject :

Paper :

Medium {	Marathi
	Hindi
	English
	Total :

Roll Number of candidates absent

GONDWANA UNIVERSITY, GADCHIROLI

PARTICULARS	MEMO
1. Examination	To,
2. Date	The Controller of Examinations Gondwana university, Gadchiroll.
3. Subject	Dated, the20
4. Paper	The undersigned states that the University Examination of March-April/ October-November, 20..... were held at
5. *Period of Examination
6. Total number of Examinees present at the examination centre,
7. Total number of Absentees at the examination	particulars of which are marginally noted.
8. **Number of Ansewer-books despatched to Examiners :	Roll Numbers of Examinees absent at the examination are noted on the reverse.
Examiner 1.	
MEDIUM	
2.	
MEDIUM	
3.	
MEDIUM	
Total Answer-books despatched Chief Supervisor University Examination

*Exact hours of commencement and conclusion may please be specified.

**In respect of a paper at an examination where there are more then one examiner, number of Answer-books (medium-wise) dewspatched to meach examiner may be shown separately.

(P. T. O.)

ROLL NUMBERS OF ABSENTEES

Examination

Subject & Paper

Date

(A) Marathi Medium

.....
.....
.....

.....Total:

*(B) Hindi Medium.....

.....
.....
.....

.....Total:

*(c) English Medium

.....
.....
.....

.....Total:

GRAND TOTAL }
OF (A), (B) & (C) }

- Notes :- (1) Particulars in respect of each examination and paper should be reported on separate memos.
(2) *Where more than one medium is prescribed, the Roll Nos. of Absentees of Marathi & Hindi Media should be mentioned separately under appropriate headings provided above.

GONDWANA UNIVERSITY, GADCHIROLI**INVIGILATOR'S DIARY**

Name of Center Room No./Block
 Name of Examination Date/...../20
 Subject/Paper Time : To
 Name of Invigilator (s) (1) (2)

Roll No. (a)	Sr. No. of main Answer Book (b)**	Sr. No. of Addl. First Answer Book (C)	Roll No. (a)	Sr. No. of main Answer Book (b)**	Sr. No. of Addl. First Answer Book (c)
Total Entries					

****Write "ABSENT" if the candidate is not Present**

Total Examinees	Present	Absent	Total Answer-Books Supplied	Total Answer-Books Consumed (b + c)	Total Answer-Books Returned

Signature of Invigilator (1) (2)
 Discrepancies / Deviations found should be on reverse along with Signature.

(P. T. O.)

(2)

**Roll numbers of candidates
who arrived late**

:

.....

.....

.....

.....

.....

**Roll numbers of candidates
who leave the hall temporarily**

:

.....

.....

.....

.....

Other discrepancies

:

GONDWANA UNIVERSITY, GADCHIROLI

Subject/Paperwise Record of Answer-Books DATE
 (To be maintained by Center-in-charge of Examination)

EXAMINATION CENTRE

SUBJECT/PAPER TIME : FROM TO

Room No./ Block	Detail to be filled in as per Invigilator Diary				
	Total Examinees	Number of ABSENT Examinees	Number of PRESENT Examinees	Total entries in Column (c)	Total Number of Answer-Books Consumed (4+5)
(1)	(2)	(3)	(4)	(5)	(6)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
TOTAL					

Signature & Stamp of OIC of Examination

(Placse turn Over)

(2)

ROLL NUMBER OF ABSENT EXAMINEES			

MEDIUM	Number of Examinees Present
MARATHI	
ENGLISH	
HIND	
TOTAL	

Signature and Stamp of
Officer in Charge