



**GONDWANA UNIVERSITY, GADCHIROLI**  
**EMPLOYMENT NOTICE NO. 35/2021**

Applications are invited online from the eligible candidates for the following statutory posts on the establishment of the Gondwana University.

Sr.No.	Name of the Post	Pay Scale	Number of Post	Category
01	Registrar	S-29 Rs. 1,31,100-2,16,600	01	Unreserved
02	Finance & Accounts Officer	S-29 Rs. 1,31,100-2,16,600	01	Unreserved

The link for submission of online applications for the above post(s), prescribed fees, required educational qualifications, experience and the conditions etc. will be available on the University website [www.unigug.ac.in](http://www.unigug.ac.in) under the **Online Services Quick Link Recruitment** tab from **13/05/2021**

**Online application submission period will be from 13/05/2021 to 12/06/2021 (upto 5.00 pm)**

Place:- Gadchiroli

Date: - 12/05/2021

Sd/-

**Registrar(I/c)**



## GONDWANA UNIVERSITY, GADCHIROLI

(A State University Established by Government of Maharashtra)  
Complex, MIDC Road, Gadchiroli, Pin Code 442605

### ADVERTISEMENT NO. 35/2021

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**Online application submission period will be from 13/05/2021 to 12/06/2021 (upto 5.00 pm)**

Sr.No.	Name of Post, Pay Band & AGP/Grade Pay	Category	Qualification & Experience
01	Registrar  <b>Level in Pay Matrix S-29</b> <b>Rs. 1,31,100-2,16,600/-</b>	01 (Unreserved)	<p>1) A Masters degree with at least 55% marks or its equivalent grade of B in the UGC seven point scale (05% relaxation in Masters Degree for SC/ST &amp; Departmental candidates) A relaxation of 05% from 55% to 50% of marks is permissible to the Ph.D. Degree holders, who have passed their Masters Degree prior to 19<sup>th</sup> September 1991.</p> <p>2) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000/- and above or with eight years of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in educational administration.</p> <p style="text-align: center;"><b>OR</b></p> <p>Comparable experience in research establishment and / or other institutions of Higher Education</p> <p style="text-align: center;"><b>OR</b></p> <p>15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.</p> <p>3) Knowledge of Marathi is essential.</p>

### INSTRUCTIONS, TERMS AND CONDITIONS:-

- Proficiency in Marathi and English language is essential.
- Age limit for the post** – Candidate shall not be less than 45 years of age unless already in the service of the University or affiliated college.



### 3. Tenure and Age of Retirement –

- (i) Sr. No. 01 post is a tenure post. The Tenure is initially for a period of five years and the person shall be eligible for re-appointment as per Maharashtra Public Universities Act, 2016 clause 14(4). The post carries retirement benefits according to the Government of Maharashtra and University rules.
4. As per the General Administration Department, Mantralaya, Mumbai 400 032 Notification No. SRV 2000/(CR(17/2000)/XII, dated 28<sup>th</sup> March' 2005 in respect of "Small Family", A person who desires to apply for any post in Group A, B, C, and D in any Government Service shall submit, along with the application, a declaration in prescribed FORM.
5. The reservation for **Female candidates** will be in accordance with Government Resolution No. **MISC 1096/प्र.क्र.-३०/का-२, Dated 1<sup>st</sup> August, 1997** issued by the Women's and Child Welfare Department.
6. The reservation for handicapped candidates will be in accordance with Government Resolution No. अणंग२०११/(२२/११)/मशि-१ dated. **24 January, 2011** issued by the Higher & Technical Education Department.
7. Applicants already in the employment either in temporary capacity or in permanent capacity in the University / Affiliated colleges, outside the University in government agencies should submit their application with duly signed no objection certificate of the present employer.
8. Applications with incomplete information or / and erased / wrong information, in respect of educational qualifications, experience, age etc., if the certificates attached with application are not attested and / or application without prescribed fee will not be considered. No correspondence in this respect will be made.
9. Applicants who are not eligible will not be informed individually.
10. Applicants should attend Examination / test / interview at his / her own expenses.
11. The selection process shall be undertaken through rigorous scrutiny at every level / every stage of verification, if it is found that the information received from an applicant is false and / or is based on false certificates', will be liable for legal action, then such candidate will be immediately barred from further process.

12. Canvassing directly or indirectly is strictly prohibited and liable for disqualification.
13. All updates, corrigendum (if any), instructions regarding this recruitment from time to time shall be updated on Gondwana University website only. Hence, applicants are advised to visit university website regularly for further updates / details.
14. University reserves the right to fill or not to fill the post advertised.
15. The prescribed **Application Link** is available on university website [www.unigug.ac.in](http://www.unigug.ac.in) under the tab "**Recruitment**".
16. The last date of submission of application form with necessary attested documents is **12/06/2021 to 05.00pm.**
17. Applications received after the last date will not be considered.
18. The Candidate appointed in the University services after 1 Nov., 2005 would be covered under new Defined Contribution Pension Scheme and the existing pension scheme (i.e. Maharashtra Civil Services (Pension) Rules, 1982 and Maharashtra Civil Services (Commutation of Pension) Rules 1984) and General Provident Fund Scheme (GPF) will not be applicable as per Government Resolution No. CPS-1005/126/SER-4, dated 31<sup>st</sup> Oct., 2005 and subsequent Government Resolutions issued from time to time. This rule shall not be applicable to the candidate, who is already working on the post covered under pension scheme.
19. Candidate should possess a "Certificate of D.O.E.A.C. Societies "C.C.C". or "O" level or "A" level or "B" level or "C" level or MS-CIT or GECT Certificate of Maharashtra State Higher & Technical Education Board" OR a Certificate in Computer Operation prescribed by the Govt. of Maharashtra from time to time. Those who are not possessing the said Certificate, they will have to produce the Certificate within two years from the date of their appointment. However relaxation in the computer literacy will be considered as per Govt. Resolution No. सेप्रनि-२००२/प्र.क्र.१४/०२/१२, दि.०२ सप्टेंबर, २०१३.
20. Educational Qualifications and Age shall be considered as on **closing date.**
21. Disputes related to this advertisement are subject to Gadchiroli Jurisdiction.
22. The call letters will be issued to the candidates as per University rules.
23. Mere possession of minimum qualifications does not confer any right to be called for interview and / or selection
24. Teaching experience shall be considered in respect of approved full-time teacher.
25. The University will not be responsible for any postal lapses or delay.



26.The Government Resolutions / Circulars issued by the Government of Maharashtra from time to time and the Provisions of Maharashtra Public University Act, 2016 will be applicable.

27.Applicant should upload a receipt of payment of Rs. 1,000/- for Open Category and Rs. 750/- for Reserved Categories with the application form, without which the application will not be considered.

There are following ways to make the payment NEFT/RTGS/IMPS/Net Banking

BOI A/C No. 964021110000002

Name : Gondwana University Branch Gadchiroli.

Bank Name : Bank of India

IFSC Code : BKID0009648

Application fees for SC/ST/VJ/NT/SBC/OBC/Physically-Handicapped applicants Rs. 750/-

Application fees for Open category applicants Rs. 1000/-

28.For any queries contact : 07132-223104.

Sr. No.	Name of the Post, Pay Band & AGP/Grade Pay	Number of Post & Category	Qualifications
02	<b>Finance &amp; Accounts Officer</b>  <b>Level in Pay Matrix S-29</b> <b>Rs. 1,31,100-2,16,600/-</b>	01 (Unreserved)	Chartered Accountant or a Cost Accountant, with Professional Experience of not less than Five Years. The age of the Candidate shall not be less than 45 years. Provided, however, that in respect of employee in service of any University, College or Recognized Institutions, the minimum age limit may be relaxed.

### **INSTRUCTIONS, TERMS & CONDITIONS**

1. The appointment of the Finance and Accounts Officer shall be for a term of five years or till the age of superannuation, whichever is earlier, and he shall not be eligible for re-appointment in this university.
2. The age of retirement shall be as prescribed by the State Government.
3. Proficiency in Marathi Language is essential.
4. The candidate shall have to submit alongwith the application form, a declaration in FORM 'A' as per the rules prescribed by the Govt. of Maharashtra in respect of small family vide Notification No.SRV.2000/CR(17/2000)XII, dt.28.3.2005.



5. The candidates who are already in service should apply through proper channel and bring NOC from the present employer if changed, at the time of interview, otherwise protection of pay and previous service could not be considered.
6. The prescribed **Application** is available on university website [www.unigug.ac.in](http://www.unigug.ac.in) under the tab "**Recruitment**".
7. The last date of submission of application form with necessary attested documents is **12/06/2021 to 05.00pm.**
8. Qualifications and Age shall be considered as on closing date.
9. Incumbent shall be entitled to pensionary benefits as per rules prescribed by the Govt. of Maharashtra from time to time, as the case may be.
10. Post carry usual allowances and benefits as admissible under the Maharashtra State and University rules in force from time to time.
11. Attested copies of papers and documents or reprints submitted with application will not be returned.
12. All copies of application form should be neatly filled in by the candidates.
13. All belated, incomplete and the applications which are not in the prescribed form will be rejected and no intimation in this regard will be sent to the candidates.
14. No correspondence will be entertained in respect of advertisement, interview, selection & appointment, etc.
15. No TA/DA will be paid either for attending the interview or for joining the post.
16. A candidate furnishing incorrect or false information shall stand disqualified.
17. The right is reserved with the University either to fill or not to fill the post or to modify/alter/cancel the advertisement.
18. Canvassing in any form will be a disqualification.
19. The details of Professional experience in relevant stage along with date, post, pay band, grade pay etc., with supporting documents with respect to prescribed qualification should be mentioned in the application form. Separate sheet may be attached, if required for the purpose.
20. Applicant should upload a receipt of payment of Rs. 1,000/- for Open Category and Rs. 750/- for Reserved Categories with the application form, without which the application will not be considered.  
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Name : Gondwana University Branch Gadchiroli.  
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Date :- 12/05/2021

Place :- Gadchiroli



Registrar(I/C)  
Gondwana University,  
Gadchiroli.