

B.B.A. (CBCS Pattern) Semester - V
UCB5EH1 : Human Resource Management-I

P. Pages : 1

Time : Three Hours



GUG/S/23/13035

Max. Marks : 80

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- Notes : 1. All questions are compulsory.
2. All questions carry equal marks.

1. a) Explain the scope of Human Resource management. **8**
b) State the Role of a Human Resource Manager. **8**

OR

- c) Write the objectives & Importance of Human Resource Management. **16**
2. a) Write the contents and purpose of job description. **8**
b) Explain the factors affecting of job design. **8**

OR

- c) Write the meaning of job design. Discuss the Techniques of Job design. **16**
3. a) Explain the methods of selection. **8**
b) State the nature of selection. **8**

OR

- c) State the meaning of selection. Explain the steps involve in selection process & essential of selection process. **16**
4. a) State the concept of typical induction programme. **8**
b) Write the various problems in induction. **8**

OR

- c) Write meaning of induction programme. Explain the Requisites of effective Induction. **16**
5. Write shorts notes.
- a) Meaning of Human Resource Management. **4**
b) Advantages of job specification. **4**
c) Interview. **4**
d) Do's & Dont's factors of typical induction programme. **4**
