



# **GONDWANA UNIVERSITY, GADCHIROLI.**

## **Direction No. 38 of 2018.**

**QUALIFICATIONS, RECRUITMENT, TERMS OF OFFICE, DUTIES AND CONDITION OF SERVICE OF THE REGISTRAR, THE DIRECTOR OF BOARD OF EXAMINATIONS AND EVALUATION, THE DIRECTOR OF INNOVATION, INCUBATION AND LINKAGES, THE DIRECTOR KNOWLEDGE RESOURCE CENTER, THE FINANCE AND ACCOUNTS OFFICER, AND THE DIRECTOR OF SPORTS AND PHYSICAL EDUCATION OF THE UNIVERSITY, DIRECTION, 2018.**

(Issued under provision of sub-section (8) of section 12 of the Maharashtra Public Universities Act, 2016.)

**Whereas,** the Maharashtra Public Universities Act, 2016, has come into force with effect from 1<sup>st</sup> March, 2017 i.e. Maharashtra Act No.VI of 2017;

**AND**

**Whereas,** the above mentioned Act has been made applicable to the Gondwana university, Gadchiroli by the Maharashtra Government from 1<sup>st</sup> March, 2017;

**AND**

**Whereas,** sub-section (20) of section 71 of the above mentioned Act provides that qualification, recruitment, code of conduct, terms of office, duties and conditions of service of offices of the university are the matters to be provided by the statute;

**AND**

**Whereas,** the Registrar, the Director of Board of Examinations and evaluation, the Director knowledge resource center, the Finance and Accounts officer, the Director of Innovation, Incubation and linkages and the Director of Sports and Physical Education are the other officers of the university as provided under section 10 of the above mentioned Act;

**AND**

**Whereas,** sub-section (2) of section 14 of the above mentioned Act provides that the qualifications and experience for the purpose of selection of the Registrar shall be as laid down by the University Grants Commission and approved by the State Government.

**AND**

**Whereas**, the Act, provides that the qualifications and experience for the purpose of selection of the Director of Board of Examinations and evaluation, the Director of Innovation, Incubation and linkages, and the Director of Sports and Physical Education shall be as specified by the State Government, by an order published in the official Gazette (order Nos. Sankirna- 2017/C.N. 124/2017/uE-1 dated 20/04/2017, Sankirna\_2017/C.N. 124/2017UE-1 dated 20/04/2017 and Sankirna-2017/C.N. 124/2017/UE-1 dated 20/04/2017 respectively.)

**AND**

**Whereas**, definition of the word "Prescribed" is provided under sub-section (43) of section 2 of the above mentioned Act is as follows :-

"Prescribed "means Prescribed by Statutes or Ordinances or Regulations, as the case may be, made by or under this Act."

**AND**

**Whereas**, sub-section (2) of section 21 of the above mentioned Act provides that qualifications, experience, emoluments, and terms & conditions of service of the Director, knowledge resource center shall be as recommended by the University Grants Commission in the case of university librarian and adopted by the State Government;

**AND**

**Whereas**, Finance and Accounts officer shall be appointed having qualifications and experience as stated in sub-section (2) of section 18 of the Act;

**AND**

**Whereas**, sub-section (10) of section 12 of the above mentioned Act, provides that the Vice-Chancellor shall be the appointing and disciplinary authority for the officers of the university of the rank of Assistant Registrar and of the rank equivalent thereto and above;

**AND**

**Whereas**, sub-section (2) of section 105 of the above mentioned Act, provides constitution of the selection committee for making recommendations of suitable candidates for appointment to the posts of Registrar, Director, Board of Examinations and evaluation, Finance and Accounts officer, Director of Innovation, Incubation and linkages, and Director of Sports and Physical Education;

**AND**

**Whereas**, Direction No. 154 of 2013 dated 8/2/2013 and 159 of 2013 dated 20/4/2013 were issued by the Vice-chancellor under provision of sub-section (8) of section 14 of the Maharashtra

Universities Act, 1994 in respect of Direction regarding mode of Appointment, Qualifications, powers, duties and service conditions of the Finance and Accounts officer;

**AND**

**Whereas**, Direction Nos. 155 of 2013 dated 11/2/2013 and 160 of 2013 dated 20/4/2013 were issued by the Vice-chancellor under provision of sub-section (8) of section 14 of the Maharashtra Universities Act, 1994 in respect of Direction regarding mode of appointment, qualifications, powers, duties and service conditions of the controller of Examinations;

**AND**

**Whereas**, Direction Nos. 153 of 2013, 155 of 2013, 159 of 2013 and 160 of 2013 were not converted into the statutes by placing the Draft of Statutes relating to them before such authorities for consideration and for passing by the Senate;

**AND**

**Whereas**, no Statutes are passed by the senate of the university relating to qualifications, recruitments, terms of office, duties and condition of service of the Registrar, Director of Board of Examinations and evaluation, Finance and Accounts officer, Director, knowledge resource center, Director of Innovation, Incubation and linkages, and Director of Sports and Physical Education;

**AND**

**Whereas**, sub-section (9) of section 10 of the Act. Provides the Director Knowledge Resource center as an other officer of the university;

**AND**

**Whereas**, the Director knowledge Resource center is included under the definition of the teacher under sub-section (61) of section 2 of the Act;

**AND**

**Whereas**, section 102 of the Act provides for selection and appointment of university teachers which is to be made applicable for the selection and appointment of the Director knowledge resource center;

**AND**

**Whereas**, the Vice-chancellor has issued Direction No. 189 of 2016 dated 10/3/2016 in respect of University Grants Commission Regulations on Minimum qualifications for appointment of teachers and other academic staff in the university and colleges and measures for the maintenance of standards in Higher Education, 2010, Direction, 2016 under which the qualifications and experience for recruitment to the post of university Librarian is provided and the said post is now redesignated as Director knowledge resource center;

**AND**

**Whereas**, existing Directions in the university, having Nos. 154 of 2013, 155 of 2013, 159 of 2013, and 160 of 2013, are proved inconsistent in respect of qualifications and experience for recruitment to the posts of the Director of Board of Examinations and evaluation and Finance and Accounts officer of the university and the said directions are automatically lapsed in the light of the provision made under proviso of section 12 (8) of the Act;

**AND**

**Whereas**, Direction No. 25 of 2017 dated 29/07/2017 in respect of “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Direction, 2017.” was issued by the Vice-Chancellor under provision of sub-section (8) of section 12 of the Maharashtra Public Universities Act, 2016 ;

**AND**

**Whereas**, Direction No. 25 of 2017 dated 29/07/2017 in respect of “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Direction, 2017.” was required to be converted into the statute as provided under the proviso of sub-section (8) of section 12 of the Maharashtra Public Universities Act, 2016 ;

**AND**

**Whereas**, Direction No. 25 of 2017 dated 29/07/2017 was converted into the Draft Statute No. 26 of 2017 in respect of “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Statute 2017.” which was considered by the Management Council in its meeting held on 28/08/2017 vide item No. 2 on the agenda and recommended the said draft statute for consideration by the Senate;

**AND**

**Whereas**, Draft Statute No. 26 of 2017 in respect of “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Statute, 2017.” recommended by the Management Council was considered by

the Senate in its meeting held on 27/03/2018 vide item No. 6 on the agenda and the Senate resolved to pass the Draft Statute No. 26 of 2017;

**AND**

**Whereas**, Draft Statute No. 26 of 2017 in respect of “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Statute, 2017” has been submitted to the Chancellor under provision of sub-section (4) of section 72 of the Maharashtra Public Universities Act, 2016 for his assent thereto Vide letter No. G.U./Reg./9218/2018 dated 12/11/2018;

**AND**

**Whereas**, Draft Statute No. 26 of 2017 in respect of “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Statute, 2017.” is yet to be assented to by the Chancellor;

**AND**

**Whereas**, Direction No. 25 of 2017 in respect of “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Direction, 2017” was automatically lapsed on 28/01/2018 as per the provision made under the proviso of sub-section (8) of section 12 of the Maharashtra Public Universities Act, 2016;

**AND**

**Whereas**, the post of the Finance and Accounts officer is required to be advertised;

**AND**

**Whereas**, for advertising the post of the Finance and Accounts officer for the university, it is necessary to provide sub-ordinate legislation for the said purpose;

Now, therefore, I, Dr. N.V. Kalyankar, Vice-chancellor, Gondwana University, Gadchiroli, in exercise of the powers vested on me under provision of sub-section (8) of section 12 of the Maharashtra Public universities Act, 2016, do hereby issue following Directions with amendment in the provision of para 14 of Direction No. 25 of 2017 :-

1. This Direction shall be called “Qualifications, recruitment, terms of office, duties and conditions of service of the Registrar, the Director of Board of Examinations and evaluation, the Director of Innovation, incubation and linkages, the Director knowledge resource center, and the Finance and Accounts officer, and the Director of Sports and Physical Education of the university, Direction, 2018.”
2. This Direction shall come into force with effect from the date of its issuance.
3. In this Direction, unless the context requires otherwise :-
  - a) ‘Act’ means the Maharashtra Public Universities Act, 2016, i.e. Maharashtra Act No. VI of 2017;
  - b) ‘Registrar’ means the other officer of the university as provided under sub-section (3) of section 10 of the Act and to be appointed by the Vice-chancellor under powers vested in him/her vide sub-section (3) of section 14 of the Act;
  - c) ‘Director of Board of Examinations and evaluation’ means the other officer of the university as provided under sub-section (5) of section 10 of the Act and to be appointed by the Vice-chancellor under powers vested in him/her vide sub-section (3) of section 17 of the Act;
  - d) ‘Director knowledge resource center’ means the other officer of the university as provided under sub-section (9) of section 10 of the Act and to be appointed by the Vice-chancellor under powers vested in him/her vide sub-section (3) of section 21 of the Act;
  - e) “Director of Innovation, incubation and linkages” means the other officer of the university as provided under sub-section (8) of section 10 of the Act and to be appointed by the Vice-Chancellor under powers vested in him/her Vide sub-section (3) of section 20 of the Act.
  - f) “Director of Sports and Physical education” means the other officer of the university as provided under sub-section (12) of section 10 of the Act to be appointed by the Vice-Chancellor under provision vested in him/her Vide sub-section (3) of section 24 of the Act.
  - g) ‘Finance and Accounts officer’ means the other officer of the university as provided under sub-section (6) of section 10 of the Act and to be appointed by the Vice-Chancellor under powers vested in him/her vide sub-section (4) of section 18 of the Act.
  - h) ‘Management council’ means the Management council of the university as constituted under provision of sub-section (4) of section 30 of the Act;
  - i) ‘U.G.C.’ means the university Grants Commission established under the university Grants Commission Act, 1956;
  - j) ‘University’ means the Gondwana university, Gadchiroli, mentioned in the schedule of the Act;
  - k) ‘Vice-chancellor’ means the Vice-chancellor of the university appointed by the chancellor under provision of sub-section (4) of section 11 of the Act;
  - l) ‘Selection Committee’ means the selection committee constituted under provision of sub-section (2) of section 105 of the Act for making recommendations of suitable

candidates for appointment to the post of Registrar, Director of Board of Examinations and evaluation, Finance and Accounts Officer Director of Innovation, Incubation and linkages, and Director of Sports and Physical education.

- m) 'Selection Committee' means the selection committee constituted under provision of sub-section (2) of section 102 of the Act for making recommendation of suitable candidates for appointment to the post of Director knowledge resource center.
- n) 'State Government' means the Government of Maharashtra;
- o) 'Chancellor' means the Governor of Maharashtra, for the time being, be the chancellor of the university, by virtue of his office, he shall be the Head of the university;
- p) 'College' means a college affiliated to the university situated in the university area or jurisdiction.
- q) 'Pro-vice-chancellor' means a person appointed by the Chancellor as pro-vice-chancellor of the university as provided under sub-section (6) of section 13 of the Act.
- r) 'Teacher' means a person as defined under sub-section (61) of section 2 of the Act.
- s) 'Maharashtra Civil Services Rules' means the Maharashtra Civil Services (Discipline and Appeal) Rules, 1979 which shall be applicable for the officers and employees of the university

**4 a) Qualifications and experience for recruitment to the posts of the Registrar, shall be as follows :-**

(i) A Master's Degree with atleast 55% of marks or its equivalent grade of 'B' in the U.G.C. 7-point scale (5% relaxation in Master's Degree to S.C./S.T. & Departmental candidates).

(ii) Atleast 15 years of experience as Assistant professor in the AGP of Rs. 7000/- and above or with 8 years of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in educational administration.

**OR**

Comparable experience in research establishment and/or other institutions of higher education.

**OR**

15 years of Administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

(iii) Candidates fulfilling, the above mentioned, eligibility conditions and working as Deputy Registrar/equivalent administrative officer in the university shall be preferred.

(iv) i) In addition to the qualification mentioned in para 4 a)(i) & (ii) above, the candidate shall possess the qualification in computer operation within two years from the date of his/her appointment, if he/she does not possess, a certificate in computer operation prescribed by the Director of the Information Technology, Govt. of Maharashtra.

OR

Certificate of DOEAC societies "CCC" or "O" level or "A" level or "B" level or "C" level or MS-CIT or GECT certificate of Maharashtra state, higher technical education department. However, the qualification at (iv) i) above shall be exempted in case of departmental candidates of the Gondwana university, Gadchiroli who have passed the prescribed computer skill test of the respective level conducted by the university.

ii) Those who have passed the following examinations, shall be exempted from the above mentioned computer qualifications:-

- Degree or Diploma in Computer Technology/Computer Science & Engineering/Information Technology and Post-Graduation/Advanced Diploma in Computer Applications, ADCSSAA awarded by the Board of Technical Education, Maharashtra State.
- Degree/Diploma awarded by all the Government recognized universities in Computer Technology/Computer Science & Engineering/Information Technology and Post-Graduation/Advanced Diploma in Computer Applications, Computer Application systems and Analyst.

iii) The candidates from the university service or from the service of Government of Maharashtra, who have crossed the age of 50 years shall be exempted from the qualification of computer operation.

iv) Ph.D. shall be a desirable qualification.

v) The candidate should have proficiency in Marathi and English language.

**b) Qualifications and experience for recruitment to the post of Director, Board of Examinations and evaluation shall be as follows :-**

- (a) Master's Degree with atleast 55% marks of any statutory university or its equivalent grade of 'B' in the U.G.C. 7 point scale.
- (b) Relaxation :-
  - (i) The minimum requirement of 55% marks at the Master's Degree level is relaxable up to 5% for the existing incumbents who are already in the University system.
  - (ii) A relaxation of 5 % may be provided, from 55% to 50% of the marks at the Master's level for the S.C./S.T. category candidates.
  - (iii) A relaxation of 5 % may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have passed their Master's Degree prior to 19<sup>th</sup> September, 1991.



**(c) Experience :-**

- (i) At least 15 years of experience as Lecturer (Senior Scale/Lecturer with 8 years' experience in Reader's/Associate Professor's grade along with experience in educational administration commensurate with revised pay scale and designation of the UGC.

**OR**

- (ii) Comparable experience in Research Establishment and/or other Institution of Higher Education.

**OR**

- (iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

(iv) Good knowledge of computer is necessary.

- d) Minimum aggregate experience of 5 years in the examination work of University.

- e) shall have proven experience of use of technology in education and examination systems.

**c) Qualifications and experience for appointment of Finance and Accounts officer shall be as stated below :-**

“who is a chartered accountant or a cost accountant, with professional experience not less than five years.”

**d) Qualifications and experience for recruitment to the post of Director knowledge resource center shall be as follows :-**

- (i) A Master's Degree in Library Science/Information Science/Documentation with at least 55% of marks or its equivalent grade of 'B' in the U.G.C. 7 point scale and consistently good academic record set out in Direction No. 189 of 2016.

A relaxation of 5% may be provided, from 55% to 50% of the marks at the Master's Degree level for the :-

a) S.C./S.T. category candidates, and

b) Ph.D. Degree holders, who have passed their Master's Degree prior to 19<sup>th</sup> September, 1991.

- (ii) At least 13 years as a Deputy Librarian in a university library or 18 years experience as a college Librarian.

(iii) Evidence of innovative Library service and organization of published work.

(iv) Desirable:- A M.Phil./Ph.D. degree in library science /Information Science/documentation/archives and Manuscript-keeping.

(v) In addition to the qualification prescribed under para 4 b) above,

