



**GONDWANA UNIVERSITY, GADCHIROLI**  
ADVERTISEMENT NO. 25/2018

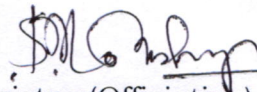
Applications are invited in the prescribed form from the eligible candidates for the following **STATUTORY OFFICER POST** of Gondwana University, Gadchiroli.

Sr. No.	Name of the Statutory Officer Post	No. of Post	Category
01.	<b>DIRECTOR Board of Examinations and Evaluation</b>	01	Isolated

Prescribed Application Form with details regarding Qualifications, Experience, Tenure of appointment, Pay Scale, Registration Fee, General Instructions, Terms & Conditions etc. is available on the University website: **www.unigug.org**

Completed application form in the prescribed format alongwith self-attested copies of Certificates & Testimonials in **NINE SETS**, and Registration Fee of Rs. 500/- for Open-Category, and Rs. 300/- for Backward Class Categories, by way of Demand Draft drawn in favour of **Finance & Account Officer Gondwana University, Gadchiroli**, shall be submitted in the University on or before 31/03/2018, up to 5.30p.m.

Date :- 28/02/2018  
Place :-Gadchiroli

  
Registrar(Officiating)



**SPECIFICATIONS OF THE STATUORY OFFICER'S POSTS.**

<b>01.DIRECTOR, Board of Examinations and Evaluation</b>	
<b>Number of Posts</b>	ONE
<b>Category</b>	OPEN
<b>Pay Band</b>	Rs.37400-67000 Grade pay of Rs. 10000-For Teaching Grade pay of Rs. 8900-For Non-Teaching
<b>Tenure of Appointment</b>	Appointment shall be for a term of FIVE years from the date of appointment or till the age of superannuation, whichever is earlier. The appointee shall be eligible for re-appointment, by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years.
<b>Qualifications &amp; Experience</b>	<p><b>(a)</b> Master's Degree with at least 55% marks of any statutory University or its equivalent grade of B in U.G.C. 7 points scale.</p> <p><b>(b) Relaxation</b></p> <p>i) The minimum requirement of 55% marks at the Master's Degree level is relaxable up to 5% for the existing incumbents who are already in the University system.</p> <p>ii) A relaxation of 5% may be provided, from 55% to 50% of the marks at the Master's level for the S.C./S.T. and OBC category candidates.</p> <p>iii) A relaxation 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders who have passed their Master's Degree prior to 19<sup>th</sup> September, 1991.</p> <p><b>(c) Experience</b></p> <p>i) At least 15 years of experience as Lecturer (Senior Scale)/Lecturer with 8 years experience in Reader's/Associate Professor's grade along with experience in educational administration commensurate with revised pay scale and designation of the UGC.</p> <p align="center"><b>OR</b></p> <p>ii) Comparable experience in Research Establishment and / or other Institution of Higher Education.</p> <p align="center"><b>OR</b></p> <p>iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.</p> <p>iv) Good knowledge of computer is necessary.</p> <p><b>(d)</b> Minimum aggregate experience of 5 year in the examination work of University.</p> <p><b>(e)</b> Shall have proven experience of use of technology in education and examination systems.</p>



### INSTRUCTIONS, TERMS AND CONDITIONS:-

1. Proficiency in Marathi and English language is essential.
2. **Age limit for the post** – Candidate shall not be less than 45 years of age unless already in the service of the University or affiliated college.
3. **Tenure and Age of Retirement** –
  - (i) Sr. No. 01 post is a tenure post. The Tenure is initially for a period of five years and the person shall be eligible for re-appointment. During this tenure, in case of retirement, the age of retirement shall be 58 years for a person from the non-teaching cadre and 60 years for a person from the teaching cadre. The post carries retirement benefits according to the Government of Maharashtra and University rules.
4. As per the General Administration Department, Mantralaya, Mumbai 400 032 Notification No. SRV 2000/(CR(17/2000)/XII, dated 28<sup>th</sup> March' 2005 in respect of "Small Family", A person who desires to apply for any post in Group A, B, C, and D in any Government Service shall submit, along with the application, a declaration in prescribed FORM.
5. The reservation for **Female candidates** will be in accordance with Government Resolution No. **MISC 1096/प्र. क्र.-३०/का-२, Dated 1<sup>st</sup> August, 1997** issued by the Women's and Child Welfare Department.
6. The reservation for handicapped candidates will be in accordance with Government Resolution No. **अपंग२०११/(२२/११)/मशि-१ dated. 24 January, 2011** issued by the Higher & Technical Education Department.
7. Applicants already in the employment either in temporary capacity or in permanent capacity in the University / Affiliated colleges, outside the University in government agencies should submit their application through proper channel on or before last date prescribed for the purpose.
8. Applications with incomplete information or / and erased / wrong information, in respect of educational qualifications, experience, age etc., if the certificates attached with application are not attested and / or application without prescribed fee will not be considered. No correspondence in this respect will be made.
9. Applicants who are not eligible will not be informed individually.
10. Applicants should attend Examination / test / interview at his / her own expenses.
11. The selection process shall be undertaken through rigorous scrutiny at every level / every stage of verification, if it is found that the information received



from an applicant is false and / or is based on false certificates', will be liable for legal action, then such candidate will be immediately barred from further process.

12. Canvassing directly or indirectly is strictly prohibited and liable for disqualification.
13. All updates, corrigendum (if any), instructions regarding this recruitment from time to time shall be updated on Gondwana University website only. Hence, applicants are advised to visit university website regularly for further updates / details.
14. University reserves the right to fill or not to fill the post advertised.
15. The prescribed **Application Form** is available on university website [www.unigug.org](http://www.unigug.org) This needs to be filled and print-out of the same on A4 size paper, in **08 copies** with necessary attested documents and **Demand Draft drawn in the favour of the Finance and Accounts Officer, Gondwana University, Gadchiroli** payable at Gadchiroli OR Cash Receipt of University of Rs. 500/- (Non Refundable) should accompany the application form.
16. Print out of application form submitted with attested copies of certificates should be sent in an envelope superscripted.

**Application for the post of "Director, Board of Examinations and Evaluation"** so as to reach the same to following address.

**The Registrar**

**Gondwana University,**

**MIDC Road, Complex, Gadchiroli**

**Dist-Gadchiroli Pin 442605.(Maharashtra State)**

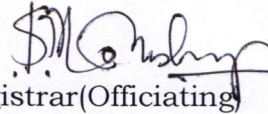
17. The last date of submission of application form with necessary attested documents is **31/03/2018 to 05.00pm.**
18. Applications received after the last date will not be considered. The University will not be responsible for postal delay, if any.
19. The Date of publication of advertisement shall form the basis for considering prescribed upper and lower age limit for the post.
20. The Candidate appointed in the University services after 1 Nov., 2005 would be covered under new Defined Contribution Pension Scheme and the existing pension scheme (i.e. Maharashtra Civil Services (Pension) Rules, 1982 and Maharashtra Civil Services (Commutation of Pension) Rules 1984) and General Provident Fund Scheme (GPF) will not be applicable as per Government Resolution No. CPS-1005/126/SER-4, dated 31<sup>st</sup> Oct., 2005 and subsequent Government Resolutions issued from time to time. This rule



shall not be applicable to the candidate, who is already working on the post covered under pension scheme.

21. Candidate should possess a "Certificate of D.O.E.A.C. Societies "C.C.C". or "O" level or "A" level or "B" level or "C" level or MS-CIT or GECT Certificate of Maharashtra State Higher & Technical Education Board" OR a Certificate in Computer Operation prescribed by the Govt. of Maharashtra from time to time. Those who are not possessing the said Certificate, they will have to produce the Certificate within two years from the date of their appointment. However relaxation in the computer literacy will be considered as per Govt. Resolution No. सेप्रनि-२००२/प्र.क्र.१४/०२/१२, दि.०२ सप्टेंबर, २०१३.
22. Educational Qualifications shall be considered as on **closing date**.
23. If required, University shall conduct the test for shortlisting the candidates.
24. Disputes related to this advertisement are subject to Gadchiroli Jurisdiction.
25. The call letters will be issued to the candidates as per University rules.
26. Mere possession of minimum qualifications does not confer any right to be called for interview and / or selection
27. Teaching experience shall be considered in respect of approved full-time teacher.
28. Those who are in service should apply through proper channel.
29. The University will not be responsible for any postal lapses or delay.
30. The Government Resolutions / Circulars issued by the Government of Maharashtra from time to time and the Provisions of Maharashtra Public University Act, 2016 will be applicable.

Place :-Gadchiroli  
Date :- 28/02/2018

  
Registrar(Officiating)  
Gondwana University  
Gadchiroli.