

M.L.S. Final Year Semester-IV
MLS241 - Paper-IV-1 : Personnel Management

P. Pages : 1

Time : Three Hours



GUG/S/24/309

Max. Marks : 80

-
- Notes : 1. Attempt **any five** questions.
2. All questions carry equal marks.

- | | | |
|-----|---|----|
| 1. | Bring out the similarities and difference between Personnel Management and Human Resource development. | 16 |
| 2. | Explain Managerial aspects of personnel function. | 16 |
| 3. | Define the term 'Selection'. Discuss the various methods and process of selection. | 16 |
| 4. | What is the importance of Job evaluation? Describe the various method of Job evaluation. | 16 |
| 5. | Write notes on any two . | 16 |
| | a) Personnel policy formation. | |
| | b) Types of organization. | |
| | c) Sources of recruitment. | |
| | d) Psychological test for selection. | |
| 6. | Explain the concept scope and importance of Human Resource Development. | 16 |
| 7. | Write exhaustive note on welfare administration. | 16 |
| 8. | Write an essay on challenges of Personnel Management. | 16 |
| 9. | Describe the appraisal in relation to the management objectives discuss merits and de-merits of various methods of Performance Appraisal. | 16 |
| 10. | Write notes on any two . | 16 |
| | a) Personnel research. | |
| | b) Fringe Benefits. | |
| | c) Personnel Audit. | |
| | d) Maintenance of Personnel Record. | |
