

B.A. CBCS Pattern Semester-IV
BA12B-14 : Communicative English (Optional)

P. Pages : 2

Time : Two Hours



GUG/S/24/12061

Max. Marks : 50

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1. a) Answer the following questions **any one**. **5**
- i) Write a note on distinguishing facts from beliefs, opinion, etc.
- ii) Write a note on understanding the structure of the text.
- b) Answer **any one** of the following questions. **5**
- i) What are some common expression while greeting.
- ii) Mention some common expressions used while agreeing.
2. a) Answer **any one** of the following questions. **5**
- i) What are the advantages of e-mail?
- ii) Write a detailed note on Letters.
- b) Answer **any one** of the following questions. **5**
- i) Describe the nature of an investigative report.
- ii) Write a note on memorandum and short task.
3. a) Answer **any two** of the following questions in about 50 words each: **8**
- i) How does 'Note-Making' help in improving comprehension while reading a text?
- ii) How facts are different from that of beliefs and opinions?
- iii) Why main idea is important in the text?
- b) Answer **any two** of the following questions in about 50 words each. **8**
- i) Mention some polite way of expressing disagreement.
- ii) What are some common expressions used while asking for information?
- iii) Write some common expressions used while inviting.

4. a) Answer **any two** of the following questions in about 50 words each.

8

i) What is a fax? Discuss its uses.

ii) How to use e-mail effectively and efficiently?

iii) Write a note on personal letters?

b) Fill in the blanks choosing the correct words from the bracket.

6

i) I am sure this book will sell like ----- cakes (hot/iced).

ii) One who is present everywhere ----- (omnipotent, omnipresent)

iii) May and might are expressions of ----- (permission/obligation)

iv) A child whose parents are dead ----- (martyr, orphan)

v) 'All round' means ----- (complete, perplexed)

vi) 'By and large' means ----- (on the whole, later on, by means of)
